



NUECES COUNTY, TEXAS COMMISSIONERS COURT AGENDA

NOTICE OF PUBLIC MEETING

April 7, 2010

The Nueces County Commissioners Court will meet on the above date at 9:00 a.m. in the Commissioners Courtroom, 3rd floor, Nueces County Courthouse, 901 Leopard, Corpus Christi, Texas.

SAMUEL L. NEAL, JR.

COUNTY JUDGE

MIKE PUSLEY

COMMISSIONER, PRECINCT NO. 1

BETTY JEAN LONGORIA

COMMISSIONER, PRECINCT NO. 2

OSCAR O. ORTIZ

COMMISSIONER, PRECINCT NO. 3

H.C. "CHUCK" CAZALAS

COMMISSIONER, PRECINCT NO. 4

DIANA T. BARRERA, CLERK OF THE COURT

INFORMATION ON THE COMMISSIONERS COURT AGENDA

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners Court nor the public has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge, Commissioner, or a citizen.

EXECUTIVE SESSION: The Commissioners Court may go into Executive Session to discuss those matters listed anywhere on the Agenda or as otherwise permitted by law.

PUBLIC COMMENT: Members of the public will have the opportunity to address the Commissioners Court during this section on any Agenda Item or any subject within its jurisdiction except a matter related to pending litigation. Each speaker should sign in on the Public Comment Sheet available at the rear of the Courtroom at least five (5) minutes before commencement of the Commissioners Court meeting. Speakers should limit their

comments to two (2) minutes. The County Judge may, if he deems it necessary, limit both the number of speakers and the time allotted to each speaker. Under the law, the Commissioners Court may only take action on items specifically listed on the Agenda. Subject matter presented which is not part of the Agenda will be referred to the appropriate department for review and subsequent action. Materials submitted during public hearings will not be returned unless prior arrangements have been made through the County Clerk, with the approval of the County Judge. At least ten (10) copies of any document to be used by any speaker should be available for distribution. The speaker's name and, if applicable, Agenda Item number should be clearly marked on such documents. Public Comment for items not on the Agenda will normally be held at the end of the meeting.

ADJOURNMENTS IN MEMORY: The Commissioners Court may adjourn the meeting in memory of deceased community leaders, County employees, and other distinguished persons. Requests for Adjournment in Memory may be made through any County Commissioner or the County Judge.

AUXILIARY AIDS OR SERVICES: Persons with disabilities who plan to attend this meeting of the Commissioners Court, and who may need special assistance, services or auxiliary aids, should contact the Office of the Nueces County Judge (361-888-0444) at least forty-eight (48) hours ahead of the meeting so that appropriate arrangements can be made.

1. **CALL TO ORDER**

- A. Pledge of Allegiance to the United States of America and Texas Flags.
- B. County Judge will call roll, note date, time, and location of meeting, and certify a quorum is present.
- C. ***NUECES COUNTY COMMISSIONERS COURTROOM DEDICATION PROGRAM***
- D. **RECESS**
- E. Adopt the following Resolution(s) and/or Order(s):
 - 1. Proclamation - Pat Mattocks on 27 years of service at the March of Dimes Foundation.
 - 2. Proclamation - April 2010, Child Abuse Prevention Month in Nueces County.
 - 3. Resolution in recognition of I.Q. Vidaurri, Dean of Financial Assistance, A&I University.

2. **PUBLIC COMMENT:** This section provides the public the opportunity to address the Commissioners Court on any issues within its jurisdiction. The Commissioners Court may not take formal action on any requests made during the Public Comment period which are not on the Agenda, but can refer such requests to County staff for review if appropriate.
3. **CONSENT AGENDA:** The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will adopt the remaining items on the Consent Agenda.
 - A. Authorize payment of bills - Special Motions list dated 4/7/10.
4. **REGULAR AGENDA:**
 - A. **AGENDA ITEMS**
 1. Receive an update from Don Lee of the Texas Conference of Urban Counties regarding the Pollution Control Property Tax Exemption program administered by the Texas Commission on Environmental Quality.
 2. Receive an update on the U.S. Census, 2010.
 3. Receive information from Commissioner Longoria regarding a rabies vaccination clinic to be conducted by Dr. Steve Lee on Saturday, April 10, 2010, at the Agua Dulce Firestation, Hwy 44, from 9:00 a.m. to noon, and at the Banquete Bus Barn on Bulldog Lane, Banquete, from 1:00 p.m. to 4:00 p.m., cost is \$7.00 per animal.
 - B. **HEALTH DEPARTMENT**
 1. Discuss and consider ratification of application submission for discretionary funding from the Texas Department of State Health Services for a Mobile Emergency and Disaster Relief Trailer (Mobile Triage Unit), as submitted by the City-County Public Health District.
 - C. **SHERIFF**
 1. Discuss and consider request to reclassify the current Deputy Sheriff position, funded by the Prison Contract Special Revenue Fund, to a Sergeant position.
 - D. **GRANTS**
 1. Discuss and consider acceptance of a grant award from the Governor's Criminal Justice Division for funding of the Nueces County Edward Byrne Memorial Justice Assistance Formula Grant Program in the amount of \$57,067.
 - E. **PUBLIC WORKS**
 1. Discuss and consider rework of a section of County Road 47 in Precinct 4.

2. Discuss and consider approval of Certificate of Substantial Completion for Nueces County Commissioners Courtroom Renovations.
3. Discuss and consider approval of Change Order No. 3 for Nueces County Commissioners Courtroom Renovations.
4. Discuss and consider a one-year extension on the solid waste contract with Absolute Waste Services, Inc.

F. PURCHASING

1. Discuss and consider making a finding for the method of procurement (request for competitive bids); and authorize the Purchasing Agent to publish a notice for a 12 month contract for 24,000 gallons of 1000ll aviation fuel.
2. Authorize issuing to Community Services/Inland Parks a 1995 Ford F-350 truck, County ID No. 43007 from the Warehouse Surplus and transfer into the Warehouse Surplus a 1995 Ford F-250 truck, County ID No. 49000.
3. Authorize purchase of roof repairs for airport maintenance hangars with AMSR Inc.

G. AUDITOR

1. Budget Change Order No. 13 for Fiscal Year 09/10.
2. Discuss and consider approval of personnel actions related to the District Attorney's staff.
3. Discuss and consider reclassification of First Assistant District Attorney position from pay group 15M to pay group 40; and authorize unfreezing the position.

5. **EXECUTIVE SESSION: PUBLIC NOTICE** is given that the Commissioners Court may elect to go into an Executive Session anytime during the meeting to discuss matters listed on the Agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Commissioners Court elects to go into Executive Session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the Executive Session will be publicly announced by the presiding officer. In accordance with the authority of the Government Code, Vernon's Texas Codes, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.076, 551.086, the Commissioners Court will hold an Executive Session to consult with attorney(s) including matters related to litigation; deliberate regarding real property, prospective gift(s), personnel matters, including termination, county advisory bodies, security devices, and/or economic development negotiations and other matters that may be discussed in an Executive Session. Upon completion of the Executive Session, the Commissioners Court may in an open session take such action as appropriate on items discussed in an Executive Session.

- A. Discuss and consider claim of Francisco Lopez.
- B. Discuss and consider release of Judgment Lien on James Zapata (bail bond forfeiture).

Adjournment in Memory (upon request)

Regular Agenda

Item #: 1.E.1.

Date: 04/07/2010

Pat Mattocks

Submitted By: Mike Pusley, Commissioner Pct 1

Department: Commissioner Pct 1



Information

RECOMMENDATION

Proclamation - Pat Mattocks on 27 years of service at the March of Dimes Foundation.

BACKGROUND

DISCUSSION

Attachments

Link: [Resolution - Pat Mattocks](#)

County of Nueces



MIKE PUSLEY

Commissioner
Precinct 1

**BETTY JEAN
LONGORIA**

Commissioner
Precinct 2

SAMUEL L. NEAL, JR.

County Judge
Nueces County Courthouse, Room 303
901 Leopard Street
Corpus Christi, Texas 78401-3697

OSCAR ORTIZ

Commissioner
Precinct 3

**H.C. "CHUCK"
CAZALAS**

Commissioner
Precinct 4

COMMISSIONERS COURT RESOLUTION

(Recognizing the Accomplishments of Patricia E. Mattocks, Regional Program Director, March of Dimes)

WHEREAS, on March 31, 2010, Patricia E. Mattocks is retiring from the March of Dimes Foundation after more than twenty-seven years of service; and,

WHEREAS, Patricia E. Mattocks has served South Texas and the Coastal Bend as the Regional Program Director for the March of Dimes Foundation; and,

WHEREAS, under her leadership, the March of Dimes Foundation initiated a number of initiatives to improve birth outcomes for mothers and babies in the Coastal Bend including: education for physicians and nurses; and, outreach for mothers and families including Comenzando Bien® and Centering Pregnancy™ programs; and,

WHEREAS, her promotion of investigations into birth defects including folic acid deficiency has resulted in dramatic reduction in birth defects in South Texas so that families and babies of the Coastal Bend have benefited immeasurably from her tireless advocacy for babies;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners Court of Nueces County, that Patricia E. Mattocks be congratulated on her outstanding career with the March of Dimes Foundation; and further, the Court encourages all the citizens of Nueces County to join the Court recognizing her many accomplishments as Regional Program Director of the March of Dimes Foundation.

DULY ADOPTED BY VOTE OF THE COMMISSIONERS COURT OF NUECES COUNTY, TEXAS, ON THE 7th DAY OF APRIL, 2010.

SAMUEL L. NEAL, JR.
Nueces County Judge

MIKE PUSLEY
Commissioner, Precinct 1

BETTY JEAN LONGORIA
Commissioner, Precinct 2

OSCAR ORTIZ
Commissioner, Precinct 3

H.C. "CHUCK" CAZALAS
Commissioner, Precinct 4

ATTEST: _____
Diana Barrera, County Clerk

Regular Agenda

Item #: 1.E.2.

Date: 04/07/2010

Proclamation - April 2010, Child Abuse Prevention Month

Submitted By: Tyner Little, Commissioners Court Admin

Department: Commissioners Court Admin



Information

RECOMMENDATION

Proclamation - April 2010, Child Abuse Prevention Month in Nueces County.

BACKGROUND

DISCUSSION

Attachments

Link: [April 2010, Child Abuse Prevention Month](#)

County of Nueces



MIKE PUSLEY

Commissioner
Precinct 1

**BETTY JEAN
LONGORIA**

Commissioner
Precinct 2

SAMUEL L. NEAL, JR.

County Judge
Nueces County Courthouse, Room 303
901 Leopard Street
Corpus Christi, Texas 78401-3697

OSCAR ORTIZ

Commissioner
Precinct 3

**H.C. "CHUCK"
CAZALAS**

Commissioner
Precinct 4

**COMMISSIONERS COURT PROCLAMATION
(April 2010, Child Abuse Prevention Month in Nueces County)**

WHEREAS, the tragedy of child abuse may afflict American children in different ways. Abuse may occur physically, sexually, and emotionally. Child neglect, another form of child maltreatment, may occur physically and emotionally and understanding the forms of child abuse is critical to preventing and responding to maltreatment; and,

WHEREAS, a well-informed and strong family is the surest defense against child abuse. To help educate and strengthen families, community members can offer their time and counsel to parents and children who may need assistance. For example, parent support groups provide an organized forum for assistance. More informally, community members may simply offer a helping hand to families under stress; and,

WHEREAS, civic organizations and government also have an important role to play. Civic groups offer essential support through education, assistance to those at risk, and treatment for victims. Government at the local, State, and Federal level must provide funding for services, conduct public education projects, and enforce child abuse laws.; and,

WHEREAS, as we recognize that we all suffer when our children are abused, that we all benefit from mutual concern and care, and that we all have a responsibility to help more American children grow up healthy, happy, and with unlimited potential for success;

NOW, THEREFORE, BE IT PROCLAIMED, by the Commissioners Court of Nueces County, that April 2010 is hereby declared "Child Abuse Prevention Month" in Nueces County, and further, the Court urges all citizens of Nueces County to join the Court in helping to prevent and respond to child abuse by strengthening families and contributing to all children's physical, emotional, and developmental needs.

DULY ADOPTED BY VOTE OF THE COMMISSIONERS COURT OF NUECES COUNTY, TEXAS, ON THE 7th DAY OF APRIL, 2010.

SAMUEL L. NEAL, JR.
Nueces County Judge

MIKE PUSLEY
Commissioner, Precinct 1

BETTY JEAN LONGORIA
Commissioner, Precinct 2

OSCAR ORTIZ
Commissioner, Precinct 3

H.C. "CHUCK" CAZALAS
Commissioner, Precinct 4

ATTEST: _____
Diana Barrera, County Clerk

Regular Agenda

Item #: 1.E.3.

Date: 04/07/2010

Resolution in recognition of I.Q. Vidaurri - Dean of Financial Assistance, A&I Univ.

Submitted By: Tyner Little, Commissioners Court Admin

Department: Commissioner Pct 3



Information

RECOMMENDATION

Resolution in recognition of I.Q. Vidaurri, Dean of Financial Assistance, A&I University.

BACKGROUND

DISCUSSION



Attachments

Link: [Resolution](#)



County of Nueces



MIKE PUSLEY

Commissioner
Precinct 1

BETTY JEAN LONGORIA

Commissioner
Precinct 2

SAMUEL L. NEAL, JR.

County Judge
Nueces County Courthouse, Room 303
901 Leopard Street
Corpus Christi, Texas 78401-3697

OSCAR ORTIZ

Commissioner
Precinct 3

H.C. "CHUCK" CAZALAS

Commissioner
Precinct 4

COMMISSIONERS COURT PROCLAMATION

Recognizing the contributions of I. Q. Vidaurri to educational opportunities in South Texas

WHEREAS, prior to the late 1950s, there was only one state-supported four-year college south of San Marcos, Texas. As a result thereof, very few Mexican Americans were able to attend four-year universities and get a Bachelor's Degree due to the financial hardship of having to go out of South Texas to finish their college education; and,

WHEREAS, Mr. I. Q. Vidaurri, South Texas born and raised, a man familiar with the problems, taught for several years on the steps that needed to be taken to help the young men and women who wanted to obtain a college education; and,

WHEREAS, in the 1960s, the aforementioned I. Q. Vidaurri was appointed by the President of Texas A&I University, now Texas A&M University-Kingsville, as a dean in charge of financial assistance; and,

WHEREAS, once Mr. I. Q. Vidaurri became head of financial assistance for Texas A&I University, he immediately commenced an energetic campaign to make available funds to the young persons of South Texas in order that they could obtain a college education. Among the many actions of Mr. Vidaurri was to contact the superintendents of the different high schools of the area to make them aware that he, on behalf of Texas A&I University, was ready, willing and able to provide financial assistance to those young men and women who wished to obtain a college education; and,

WHEREAS, hundreds and hundreds of young men and women became aware that financial assistance to help them obtain a college education was available and that they only needed to apply. Many did and a result thereof, obtained their college education for their betterment and the betterment of the South Texas region; and,

LET IT THEREFORE, BE RESOLVED by the Commissioners Court of Nueces County, cognizant of the contributions of Mr. I. Q. Vidaurri to the educational betterment of the people of this region, declares Mr. I. Q. Vidaurri a hero of South Texas, entitling him to the respect of this Commissioner's Court and to the people of this area.

DULY ADOPTED BY VOTE OF THE COMMISSIONERS COURT OF NUECES COUNTY, TEXAS, ON THE 7th DAY OF APRIL, 2010.

SAMUEL L. NEAL, JR.
Nueces County Judge

MIKE PUSLEY
Commissioner, Precinct 1

BETTY JEAN LONGORIA
Commissioner, Precinct 2

OSCAR ORTIZ
Commissioner, Precinct 3

H.C. "CHUCK" CAZALAS
Commissioner, Precinct 4

ATTEST: _____
Diana Barrera, County Clerk

Regular Agenda

Item #: 3.A.

Date: 04/07/2010

Special Motions

Submitted For: Margaret Hayes

Submitted By: Anna Velazquez, County Auditor

Department: County Auditor



Information

RECOMMENDATION

Authorize payment of bills - Special Motions list dated 4/7/10.

BACKGROUND

DISCUSSION



Attachments

Link: [Special Motions Summary](#)

Link: [Special Motions Backup](#)



Nueces County Commissioners Court
Special Motions for April 7, 2010

1. \$7,000.00 to The Coastal Bend Bays and Estuaries Program, Inc. to provide research and development of solutions to protect and restore the bays and estuaries as it relates to public health issues, water quality and sanitation
1285-5478 \$7,000.00
2. \$6,000.00 to Tomas Duran for consulting services related to the management of the self-funded health program
0103-5305 \$6,000.00
3. \$12,000.00 to Ernest R. Garza & Company, PC for professional accounting services related to Fiscal Year Audit – September 30, 2009
1285-5315 \$12,000.00
4. \$54,315.00 to Naismith Engineering, Inc. for professional engineering services related to the 2009 Infrastructure Projects Richard M. Borchard Fairgrounds
1917-5310/19172029-5310 \$53,040.00
1917-5314/19172029-5314 \$1,275.00
5. \$30,950.26 to Infinity Builders, Inc. for construction services related to the Nueces County Padre Balli Bath House/Ranger Station Renovations
1915-5312/19151124-5312 \$30,950.26**

**The County Judge approved early release of check to Infinity Builders, Inc. on April; 2, 2010

✓ 1/14



**Samuel L. Neal, Jr.
Nueces County Judge**

DATE: March 23, 2010

TO: Peggy Hayes
County Auditor

FROM: Loyd Neal
County Judge

Handwritten notes:
LW
3/23/10
OK

SUBJECT: **COASTAL BEND BAYS & ESTUARIES PROGRAM**

The attached invoice is approved for payment and forwarded for inclusion at the next regular Commissioner's Court Meeting.

"FY 09/10 Outside Agency Funding"
Approved CCT 12/16/09



Coastal Bend Bays & Estuaries Program, Inc.

1305 N. Shoreline, Suite 205, Corpus Christi, Texas 78401 • 361-885-6202 • 361-883-7801 (fax)

RECEIVED

MAR 22 2009 ^{2010 MC}

INVOICE

LOYD NEAL
County Judge, Nueces County, Texas
By _____

March 19, 2010

3/23
Stane

The Honorable Samuel Neal Jr.
Nueces County Courthouse
901 Leopard St, Room 303
Corpus Christi, TX 78401-3697

RE: Contract #20090271

Partnering with Nueces County to provide research and development of solutions to protect and restore the bays and estuaries as it relates to public health issues, water quality and sanitation.

Approved
CCT 12-16-09

Amount of Contract

\$7,000

Amount Due:

\$7,000

✓ JC 3/23/10

Please contact Alice Sanchez (361-885-6217) if you have any questions regarding this invoice.

Please make checks payable to: Coastal Bend Bays & Estuaries Program
Federal I.D. # 74-2924909

COM. CT. ADMINISTRATION

PR#	R104836
PO#	299470
V#	V25390
DEPT-CODING	1285-5478
RECEIVING	JC 3/23/10

RECEIVED

MAR 23 2010 *Jc*
Nueces County
Commissioners Court
Administration

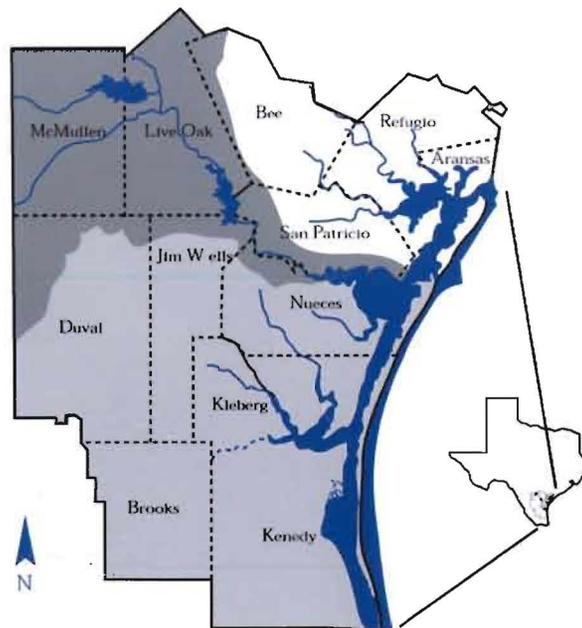
es•tu•ar•y (ě's'chōō ěr'ē) n.,

An estuary begins where freshwater from rivers and streams meets with saltwater from the ocean.

Estuaries Are Vital To Our Life.

Many of the benefits we receive from living near the Gulf of Mexico are dependent on the health of the bays and estuaries. The vision of the **Coastal Bend Bays & Estuaries Program (CBBEP)** is to maintain healthy bays and estuaries so that residents and visitors may enjoy their aesthetic, recreational, and commercial values. We are responsible for the management of our most precious natural resource, the bay system.

Texas Coastal Bend



Estuaries Support Wildlife.

Estuaries are one of the Coastal Bend's most valuable and productive resources. Our estuaries impact Texas and the entire nation. It is easy to see the abundant life in our estuaries. Our estuaries include mammals, birds, fish, reptiles, shellfish, and plants — all interacting within complicated food webs. Species that live in estuaries are naturally adapted to the seasonal changes and extreme conditions of their environment.



Osprey

Many marine organisms, and most fish species depend on estuaries at some point in their development.

What Is The CBBEP?

The **Coastal Bend Bays & Estuaries Program** was established in 1994 with the goal of developing and implementing a plan to protect and restore the bays and estuaries of the Texas Coastal Bend. The estuary system of the Coastal Bend is one of 28 estuaries of "National Significance" nominated by the State Governor and approved by the U.S. Environmental Protection Agency.

The 12 counties of the Texas Coastal Bend encompass an area of 11,500 square miles with 515 square miles of bays and estuaries. The CBBEP includes representatives from local governments, state, and federal resource agencies, industry and business, environmental organizations, and citizens who have developed and are implementing the 50 action items of the *Coastal Bend Bays Plan*.

Why Estuaries Matter To You...

The economic impact provided by estuaries in the Coastal Bend is vital to the lifeline of our communities. Almost 70% of the local economy, such as Port-related industries, military activities, commercial and recreational fishing, and tourism, can be directly linked to our bays



Speckled Trout

Three of the seven major estuaries in the state of Texas are in the Coastal Bend: Aransas Bay, Corpus Christi Bay, and the upper Laguna Madre.

and estuaries in some way. The communities in our 12-county region depend on the productivity of the estuaries. Residents and visitors spend a lot of time on the bays enjoying activities such as boating, fishing, swimming, kayaking, windsurfing, and birding.

As stewards of the bays and estuaries, our values and actions must reflect our commitment to protect the bay.

Protecting our bays and estuaries *is* a priority.



As our population grows and the local economy prospers, so too does the importance of protecting our bay systems.

Get the Estuary Facts.

- Estuaries are the nursery grounds for two-thirds of the seafood we eat.
- Estuaries provide essential food and habitat for plants, birds, fish, and other animals.
- Estuaries filter pollutants, improving water quality.
- Estuaries provide recreational opportunities like fishing, boating, swimming, and bird watching.
- Estuaries are home to ports, marinas, and commercial shipping activities.
- Estuaries help protect shorelines from flooding and erosion.

The CBBEP graciously acknowledges and appreciates its major funding partners:



Photographs courtesy of Charlie Spiekerman, CBBEP's Wildlife Photographer.



Black-bellied Whistling Duck

More than 3,200 known species of animals and plants live in the Coastal Bend bays and estuaries.

CBBEP Works For You!

The CBBEP supports research and develops management solutions with a specific focus on:

- Public Health Issues
- Altered Freshwater Inflow Into Bays and Estuaries
- Condition of Living Resources
- Loss of Wetlands and Estuarine Habitats
- Degradation of Water Quality
- Altered Estuarine Circulation
- Bay Debris

The CBBEP is a local non-profit 501(c)(3) organization dedicated to protecting and restoring bays and estuaries of the Texas Coastal Bend. For more information, contact us at:

Coastal Bend Bays & Estuaries Program

1305 North Shoreline Boulevard, Suite 205

Corpus Christi, Texas 78401

Phone: 361-885-6202

Fax: 361-883-7801

www.cbbep.org

Email: info@cbbep.org

Thanks for caring about the Texas Coastal Bend bays and estuaries!

Living on the Edge



Protecting Our Bays & Estuaries



**Samuel L. Neal, Jr.
Nueces County Judge**

DATE: March 22, 2010

TO: Peggy Hayes
County Auditor

FROM: Loyd Neal
County Judge

SUBJECT: **TOMAS DURAN**

[Handwritten signature]
3-22-10
AK

The attached invoice is approved for payment and forwarded for inclusion at the next regular Commissioner's Court Meeting.

"FY 09/10 Professional Services – Health Insurance Agreement"
March 2010

1047075 OF 5124
10/10/10
10/10/10

listed 3/25/10JG



**Samuel L. Neal, Jr.
Nueces County Judge**

DATE: March 22, 2010

TO: Peggy Hayes
County Auditor

FROM: Loyd Neal
County Judge

SUBJECT: **ERNEST R. GARZA & COMPANY, P.C.**

The attached invoice is approved for payment and forwarded for inclusion at the next regular Commissioner's Court Meeting.

"Fiscal Year End Audit – September 30, 2009"

ERNEST R. GARZA & COMPANY, P.C.
CERTIFIED PUBLIC ACCOUNTANTS
10201 LEOPARD #A
CORPUS CHRISTI, TX 78410
FOR PROFESSIONAL SERVICES RENDERED

361-241-2452
Toll Free 1-800-241-1272
FAX NO. 361-242-1525

February 28, 2010

Nueces County
c/o Margaret Hayes, County Auditor
901 Leopard St.
Corpus Christi, Texas 78401

REF.: 09-0930-06

Fiscal Year Audit - September 30, 2009
Balance

Contract Amount \$ 50,100.00
8,100.00 ✓

Billing for audit work.

Prior billing including this billing.
Prior payment. Thank you!

42,000.00 ✓
30,000.00 ✓

This Billing

\$ 12,000.00

Jc 3/22/10

Total due! Thank you!

COM. CT. ADMINISTRATION

Sincerely,

Ernest R. Garza, C.P.A.

PR#	R104853
PO#	299481
V#	V22150
DEPT-CODING	1285-5315
RECEIVING	Jc 3/22/10

RECEIVED

MAR 04 2010
Nueces County
Commissioners Court
Administration

County of Nueces

Department of Public Works

County Roads and Bridges
Engineering Services
Facilities Management
Environmental Services
Nueces County Airport
9*1*1 Addressing Program



Glen R. Sullivan, P.E.

Director of Public Works
Nueces County Engineer

DATE: March 23, 2010

TO: Ms. Margaret Hayes
Nueces County Auditor

FROM: Glen R. Sullivan, P.E., Director
Nueces County Department of Public Works

SUBJECT: Special Motions Payment

Please authorize your staff to place the following Invoice 7785028 from Naismith Engineering, Inc. on a special motion to be approved by commissioners' court for payment.

This payment request is for the engineering services related to the 2009 Infrastructure Projects Richard M. Borchard Regional Fairgrounds; contract was awarded in Commissioner's Court April 16, 2009.

Attachments



Naismith Engineering, Inc

ENGINEERING ■ ENVIRONMENTAL ■ SURVEYING

INVOICE

Regarding: 2009 Infrastructure Projects
 NEI Project No: 7785
 Billing Period: Through February 20, 2010

March 12, 2010
 Invoice No: 7785028

Nueces County-Judge Loyd Neal

Attention: Steve Waterman
 901 Leopard, Room 303
 Corpus Christi, TX 78401

Client Reference: 2009 Infrastructure Projects: RMB Regional Fairgrounds

For Engineering Services in connection with Preliminary Engineering, Engineering Design, Planning, Architectural Design, and Construction Administration Services connected with the 2009 Infrastructure projects located at the Richard M. Borchard Regional Fairgrounds. All work this period has been completed in accordance with the Engineering Services Contract dated April 16, 2009.

Total Contract Amount	\$797,300.00 ✓
Amount Billed To Date	\$352,200.00
Total Prior Billed	\$297,885.00 ✓
Total Due This Period	\$54,315.00

\$53,040
 *Billing Summary Attached
 \$1,275.00
 \$54,315.00

1917-5310/19172029-5310
 1917-5314/19172029-5314

R103616
 297947
 09457
 19172029
 Up 3/23/10

We appreciate the opportunity to serve you!

Please remit to: **NAISMITH ENGINEERING, INC.**
 P.O. Box 3099
 Corpus Christi, Texas 78463-3099
 Federal Tax ID No. 74-2543311

RECEIVED

MAR 15 2010

Nueces County
 Commissioners Court
 Administration

**ATTACHMENT D - FEE SCHEDULE
 INFRASTRUCTURE PROJECTS: RICHARD M. BORCHARD REGIONAL FAIRGROUNDS
 INVOICE 7785028**

1. PROJECT LABOR	TASK - HOURS															Hourly Rate	Total Contract Amount	Total Due This Period	Total Prior Billed	Total Billed To Date
	A			B			C			D			TOTAL A-D							
	Contract Amount	This Period	Prior Billed	Contract Amount	This Period	Prior Billed	Contract Amount	This Period	Prior Billed	Contract Amount	This Period	Prior Billed	Contract Amount	This Period	Prior Billed					
Project Manager/Principal	40	0	40	185	0	185	88			10			323	0	225	\$ 130.00	\$ 41,990.00	\$ -	\$ 29,250.00	\$ 29,250.00
Project Engineer	60	0	60	986	150	834	489	0	40	73	0	16	1608	150	950	\$ 100.00	\$ 160,800.00	\$ 15,000.00	\$ 95,000.00	\$ 110,000.00
Engineering Assistant	20	0	20	1825	217	570	609	0	32	143	0	28	2597	217	650	\$ 70.00	\$ 181,790.00	\$ 15,190.00	\$ 45,500.00	\$ 60,690.00
Technician	96	0	96	1550	90	630	169			50			1865	90	726	\$ 60.00	\$ 111,900.00	\$ 5,400.00	\$ 43,560.00	\$ 48,960.00
Survey Crew										134	10	44	134	10	44	\$ 150.00	\$ 20,100.00	\$ 1,500.00	\$ 6,600.00	\$ 8,100.00
Surveyor (RPLS)										35	5	20.5	35	5	20.5	\$ 100.00	\$ 3,500.00	\$ 500.00	\$ 2,050.00	\$ 2,550.00
CADD				2500	175	663	312			50			2862	175	663	\$ 20.00	\$ 57,240.00	\$ 3,500.00	\$ 13,260.00	\$ 16,760.00
Admin Assistant	32	0	32	359	20	134	221		10	10			622	20	176	\$ 45.00	\$ 27,990.00	\$ 900.00	\$ 7,920.00	\$ 8,820.00
Project Architect	80	0	80	423	85	224	200		6	20			723	85	310	\$ 130.00	\$ 93,990.00	\$ 11,050.00	\$ 40,300.00	\$ 51,350.00
SUB-TOTAL ITEM ONE	328	0	328	7828	737	3240	2088	0	88	525	15	108.5	10769	752	3454.5		\$ 699,300.00	\$ 53,040.00	\$ 283,440.00	\$ 336,480.00
II. DIRECT REIMBURSABLE EXPENSES																				
Misc. Expenses-Printing, Copying, Deliveries	0.1	0	0.1	0.5	0	0.05	0.3			0.1		0	1	0	0.15	\$ 47,000.00	\$ 47,000.00	\$ -	\$ 7,050.00	\$ 7,050.00
Travel	0.1	0	0.1	0.3	0.02	0.045	0.5			0.1	0.005	0	1	0.025	0.145	\$ 51,000.00	\$ 51,000.00	\$ 1,275.00	\$ 7,395.00	\$ 8,670.00
SUB-TOTAL ITEM TWO	0.2	0	0.2	0.8	0.02	0.095	0.8			0.2		0		0.025	0.295		\$ 98,000.00	\$ 1,275.00	\$ 14,445.00	\$ 15,720.00
TOTAL INVOICE DUE	\$ 40,000.00			\$ 503,345.00			\$ 194,895.00			\$ 59,060.00							\$ 797,300.00	\$ 54,315.00	\$ 297,885.00	\$ 352,200.00

5310

5314

A=Preliminary Phase B=Design Phase C=Construction Phase D=Special Services

(19172029)

County of Nueces

Department of Public Works

County Roads and Bridges
Engineering Services
Facilities Management
Environmental Services
Nueces County Airport
9*1*1 Addressing Program



Glen R. Sullivan, P.E.

Director of Public Works
Nueces County Engineer

DATE: March 25, 2010

TO: Margaret Hayes
Nueces County Auditor

FROM: Glen R. Sullivan, P.E.
Director of Public Works 

SUBJECT: Special Motion Payment Request

Please authorize your staff to place the following Invoice from Infinity Builders, Inc on a special motion to be approved by commissioners' court for payment.

This payment request is for services rendered through March 22, 2010 relating to the Nueces County Padre Balli Bath House/Ranger Station Renovations.

Attachments

TO: Samuel L. Neal, Jr., County Judge
FROM: Glen R. Sullivan, P.E., Director
DATE: March 25, 2010
RE: Early Release of an Expense Check

Handwritten initials and date: MS 3-25-10

I, Judge Samuel L. Neal, Jr., authorize an early release of an expense check payable to
Infinity Builders, Inc CK# _____ for the amount of \$30,950.26 dated 04/02/10

Reason: Due to accelerated construction project scheduling it is necessary to compensate the contractor for materials and labor incorporated into the project.

Thank you

Judge's Signature: *S. L. Neal, Jr.*
Release Date: _____

Approved 3-25-10
Disapproved _____

Coding: (19151124-5312)

***Call Department of Public Works X0490 when Early Release Form is ready.*

cc: Treasury Department

INDICES COUNTY
PUBLIC WORKS
REC 25 MAR 10 10:07



ESTIMATE FOR PARTIAL PAYMENT

Project Title: Nueces County Padre Balli Bath House/Ranger Station Renovations
Owner: Nueces County
Project IFB No. 2824-09

Contractor: Infinity Builders, Inc.
--

Estimate No.: 4	For the Pay Period: 03/22/2010
Date of Contract Award: 10/14/2009	Notice to Proceed: 11/23/2009
Original Contract Amount: \$210,900.00 ✓	Original Contract Days: 90
Add Total Change Order Amount: \$ 37,384.80 ✓	Change in Contract Days: 0
Less Contingency: 0.00	Adjusted Contract Days: 90
Adjusted Contract Amount: \$248,284.80 ✓	

ORIGINAL CONTRACT WORK/SCHEDULE OF VALUES

Item No. and Description	Bid Qty. & Units	Qty. Complete	Contract Price	Amount
1. General Requirements	L.S.	94%	\$45,834.00	\$ 43,083.96
2. Concrete	L.S.	100%	\$12,083.00	\$12,083.00
3. Metals	L.S.	100%	\$ 654.00	\$ 654.00
4. Woods and Plastics	L.S.	100%	\$13,450.00	\$ 13,450.00
5. Thermal and Moisture Protection	L.S.	100%	\$ 1,904.00	\$ 1,904.00
6. Doors and Windows	L.S.	100%	\$ 3,150.00	\$ 3,150.00
7. Finishes	L.S.	92%	\$48,493.00	\$44,613.56
8. Specialties	L.S.	100%	\$ 1,019.00	\$ 1,019.00
9. Special Construction	L.S.	48%	\$ 4,179.00	\$ 2,005.92
10. Mechanical	L.S.	95%	\$42,456.00	\$40,333.20
11. Electrical	L.S.	100%	\$16,677.00	\$16,677.00
12. Recommendations	L.S.	100%	\$21,001.00	\$21,001.00
13. Change Order No. 1	L.S.	86%	\$37,384.80	\$32,150.93
ADJUSTED CONTRACT AMOUNT COMPLETED TO DATE				\$232,125.57

T

PUBLIC WORKS

PR#	R106074
PO#	300226
V#	32094
DEPT-CODING	1915124-5312
RECEIVED	Up 3/25/10

ESTIMATE FOR PARTIAL PAYMENT

CONTRACT CHANGE ORDERS

Change Order Number	Description	Amount
1	Ext. Wall Repairs	
	Electrical Upgrade	
	Electrical Panel Relocation	
	Contractor's Fee	
TOTAL AMOUNT OF CHANGE ORDERS		\$37,384.80 ✓

PREVIOUS PAYMENTS AUTHORIZED

Pay Estimate	Contract Days Charged	Amount Authorized
1. 1	15	\$55,411.74 ✓
2. 2	30	\$69,721.02 ✓
3. 3	30	\$64,436.27 ✓
4.		
5.		
6.		
7.		
8.		
9.		
10.		
Total Payments Previously Authorized:		\$189,569.03

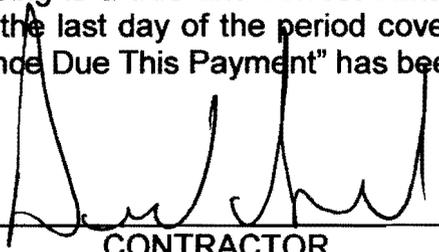
Contract Balance Remaining:	\$ 27,765.51	Contract Days Remaining:	15
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SUMMARY OF WORK PERFORMED

A. Adjusted Contract Amount Completed to Date	\$232,125.57 ✓
B. Less Amount Retained in Accordance with Contract	\$ 11,606.28 T
C. Materials Stored at Close of Period[Scheduled Attached]	\$ 0.00
D. Net Amount Earned on Contract to Date [A + B + C]	\$220,519.29 T
E. Total Payments Previously Authorized	\$189,569.03 ✓
F. BALANCE DUE THIS PAYMENT [D - E]	\$ 30,950.26

ESTIMATE FOR PARTIAL PAYMENT

CERTIFICATION OF CONTRACT: According to the best of my knowledge and belief, I certify that all items and amounts shown on the face of this Estimate for Partial Payment are correct, that all work has been performed and/or material supplied in full accordance with the requirements of the referenced Contract, and/or duly authorized deviations, substitutions, alterations, and/or additions, that the foregoing is a true and correct statement of the Contract account up to and including the last day of the period covered by this Estimate and that no part of the "Balance Due This Payment" has been received.

By: 
CONTRACTOR

Date: 3-24-10

ENGINEER'S RECOMMENDATION FOR PAYMENT: This Estimate for Partial Payment is recommended for payment.

By: 
ENGINEER

Date: 3-24-10

OWNER'S APPROVAL FOR PAYMENT: This Estimate for Partial Payment is approved for payment.

By: _____
NUECES COUNTY, TEXAS
COUNTY JUDGE
SAMUEL L. NEAL, JR.

Date: _____

Regular Agenda

Item #: 4.A.1.

Date: 04/07/2010

Update, Don Lee, CUC, Environmental Tax Exemptions, Refining Industry

Submitted By: Tyner Little, Commissioners Court Admin

Department: Commissioner Pct 2



Information

RECOMMENDATION

Receive an update from Don Lee of the Texas Conference of Urban Counties regarding the Pollution Control Property Tax Exemption program administered by the Texas Commission on Environmental Quality.

BACKGROUND

DISCUSSION



Regular Agenda

Item #: 4.A.2.

Date: 04/07/2010

Receive an update on the US Census 2010

Submitted By: Tyner Little, Commissioners Court Admin

Department: Commissioner Pct 2



Information

RECOMMENDATION

Receive an update on the U.S. Census, 2010.

BACKGROUND

DISCUSSION

Regular Agenda

Item #: 4.A.3.

Date: 04/07/2010

Announcement of Rabies Vaccination Clinic to Occur April 10, 2010 - Banquete Bus Barn

Submitted By: Tyner Little, Commissioners Court Admin

Department: Commissioner Pct 2

Information

RECOMMENDATION

Receive information from Commissioner Longoria regarding a rabies vaccination clinic to be conducted by Dr. Steve Lee on Saturday, April 10, 2010, at the Agua Dulce Firestation, Hwy 44, from 9:00 a.m. to noon, and at the Banquete Bus Barn on Bulldog Lane, Banquete, from 1:00 p.m. to 4:00 p.m., cost is \$7.00 per animal.

BACKGROUND

DISCUSSION

Regular Agenda

Item #: 4.B.1.

Date: 04/07/2010

Mobile Emergency and Disaster Relief Trailer - Application for Discretionary Funds

Submitted By: Tyner Little, Commissioners Court Admin

Department: Commissioners Court Admin

Information

RECOMMENDATION

Discuss and consider ratification of application submission for discretionary funding from the Texas Department of State Health Services for a Mobile Emergency and Disaster Relief Trailer (Mobile Triage Unit), as submitted by the City-County Public Health District.

BACKGROUND

The Health District applied for \$109,000 of discretionary funding for a mobile triage unit. The trailer would allow the Health District to vaccinate in colonias and other places all over Nueces County. The trailer can also be used in the event of emergency response. The 5% match can be easily covered by other expenditures by the Health District.

DISCUSSION

If awarded the funding, the Health District would receive the funds in June 2010.

Attachments

Link: [Mobile Triage Trailer App](#)

**Public Health Emergency Preparedness
Texas Department of State Health Services
Discretionary Spending Project Narrative
March 25, 2010
(Please Limit Narrative to 2 Pages)**

Project Title: Mobile Emergency & Disaster Relief Trailer

Amount: \$109,832

Project Description:

1. Please indicate which target capability and critical task from the workplan for local health department emergency preparedness this project will address.

1A: Target Capability: Planning → Critical Task 2: Support incident response operations according to all-hazards plan that includes identification and planning for populations with special needs.

6E: Target Capability: Mass Prophylaxis → Critical Task 1: Decrease the time needed to dispense mass therapeutics and/or vaccines.

6F: Target Capability: Medical Surge → Critical Task 3: Improve coordination of public health and medical services.

Critical Task 3a: Ensure epidemiology response capacity consistent with hospital preparedness guidelines for surge capacity.

Critical Task 3b: Participate in the development of plans, procedures, and protocols to identify and manage local, tribal, and regional public health and hospital surge capacity.

2. Please describe the criteria the local health department will use to monitor progress and outcomes associated with the project.

The Corpus Christi-Nueces County Public Health District will use monthly and quarterly progress reports, quarterly Financial Status Reports, quality assurance desk reviews and quality assurance and/or financial compliance monitoring site visits.

Project Need and Outcome:

1. Please describe how this project identifies a gap in public health emergency preparedness at the local level.

The primary purpose of this project is to provide emergency and disaster relief as rapidly as possible to all areas of Nueces County, particularly outlying rural areas, and to serve as a regional asset to be shared with other South Texas counties in HSR 11.

**Public Health Emergency Preparedness
Texas Department of State Health Services
Discretionary Spending Project Narrative
March 25, 2010**

(Please Limit Narrative to 2 Pages)

The Corpus Christi-Nueces County Public Health District proposes to take a more proactive stance towards providing preventive care by purchasing and utilizing a mobile emergency and disaster relief trailer in an effort to reduce the onset of vaccine-preventable diseases, particularly during pandemic flu and post-hurricane.

The mobile trailer will have the added benefit of allowing the health department to perform a critical health assessment of community members out in the field in the event of an emergency or natural disaster. This trailer can be fully integrated into the continuum of care during a disaster by facilitating the identification of individual health needs and allowing us to expertly direct patients to hospitals, physicians and other health care providers.

2. Please describe how the project contributes to filling the identified gap for local health department emergency preparedness. (Please list objectives and activities)

Objective 1: To reduce the spread of Influenza A – H1N1 throughout the Coastal Bend.

Activity: To enable increased vaccinations, CCNCPHD can improve access to vaccine by scheduling mass vaccination clinics at times when individuals are more likely to be available and in areas with limited access to care, especially in the **colonias**.

Objective 2: To rapidly and adequately respond to emergencies and disasters and be prepared to coordinate the delivery of health care services among providers.

Activity: Work with health care providers throughout Nueces County and HSR 11 to utilize the mobile trailer as a hub for medical assessment and service delivery.

Activity: Perform drills with CCNCPHD staff and other providers in the quick delivery of emergency and disaster relief services.

Regular Agenda

Item #: 4.C.1.

Date: 04/07/2010

Deputy Position Reclassified to Sergeant - Sheriff's Office

Submitted By: Shana Simmons, Nueces County Sheriff

Department: Nueces County Sheriff

Information

RECOMMENDATION

Discuss and consider request to reclassify the current Deputy Sheriff position, funded by the Prison Contract Special Revenue Fund, to a Sergeant position.

BACKGROUND

The Nueces County Sheriff's Office has its own Texas Commission on Law Enforcement Officer's Standards and Education (TCLEOSE) accredited Training Academy. The Training Academy is under the direction of Training Director Captain Stan Repka. Captain Repka is responsible for conducting all of the annual training requirements that are mandated by TCLEOSE, new officer training and certification, the reporting to TCLEOSE of all training activities conducted, and the administrative and maintaining of training records for the entire Sheriff's Office commissioned Correction Officers and Peace Officers.

The contractual acquisition of Louisiana Correctional Service's (LCS) Coastal Bend Correction Facility in 2008 has now created an extreme burden and added responsibility, not only for Captain Repka, but for the Sheriff's Office Training Academy's credentials in ensuring that their staff of detention officers is properly trained, tested, and TCLEOSE certified for employment with LCS. In addition to these added tasks, the Sheriff's Office and Captain Repka are responsible for their new employee screening to determine employment eligibility and for the administrative and maintaining of training records for all of their detention personnel.

The Nueces County Sheriff's Training Academy is not adequately staffed to meet the training and administrative needs of both the Nueces County Sheriff's Office and the LCS's Coastal Bend Correction Facility as required and mandated by TCLEOSE.

DISCUSSION

Please see attached letter.

Attachments

Link: [Training Academy Proposal](#)

Background

Up to January 2004, the Nueces County Sheriff's Office Training Academy consisted of one full-time Training Director and three full-time Training Sergeants. In April 2004, the Training Section was dismantled. One Training Sergeant was reassigned to the Jail Division and given the title, with the responsibilities of Training Director. The other three training positions were reassigned to the Patrol Division. Since this re-alignment, the Training Section for the Sheriff's Office Training Academy has consisted of one full-time person, Captain Stan Repka, Training Director.

The following training statistics are from the Nueces County Sheriff's Office Training Academy for the last two years, plus this year-to-date 2009:

- 2007 – 41 training rosters submitted to TCLEOSE – 375 officers trained which equates to 2681 training hours
- 2008 – 67 training rosters submitted to TCLEOSE – 564 officers trained which equates to 3358 training hours
- 2009 – 62 training rosters submitted to TCLEOSE – 584 officers trained which equates to 1512 hours (more and bigger size classes were instructed due to 2009 being the end of TCLEOSE's two-year training cycle that required mandated classes and training hours).

In addition to providing classroom instruction, the Academy's Training Director's responsibilities include, but not limited to, the following:

- Member, TCLEOSE's Basic Licensing Course Committee
- Prepares, maintains, and submits all mandated training reports to TCLEOSE within the required time lines
- Maintains training course schedules and files
- Reports correction and peace officers training to TCLEOSE
- Maintains copies of the Training Advisory Board's meeting minutes and ensures that the Board's meeting are scheduled as per TCLEOSE rules
- Coordinates all Training Academy's training courses
- Maintains training records for 300-plus NCSO officers and deputies
- Creates lesson plans and course outlines for TCLEOSE certified training courses
- Reviews and approves lesson plans and course outlines for outside training courses presented commissioned NCSO personnel
- Researches and reviews updates law enforcement related training information
- Creates and approves written examinations for all courses taught
- Creates and presents for approval all NCSO commissioned officers and/or deputy promotional examinations. Proctors all NCSO commissioned officers and/or deputy promotional examinations
- Works closely with the Del Mar Regional Police Academy to assist with TCLEOSE mandated in-service training for all commissioned officers

Responsibilities Continued:

- Coordinates TCLEOSE commissioned officer licensing examinations with Del Mar Regional Police Academy
- Provides training sessions for all officers from the twelve Coastal Bend Council of Governments (COG) Region (Assists Del Mar Regional Police Academy with overflow of TCLEOSE mandated training courses)
- Provides NCSO officers with advanced certification counseling
- Maintains and submits all required paperwork necessary to maintain the NCSO Training Academy's certification and license

With LCS's Coastal Bend Detention Facility under the jurisdiction of Nueces County and the Nueces County Sheriff's Office, additional administrative tasks as required by TCLEOSE have been placed on the NCSO's Training Division. These tasks include, but not limited to:

- Reporting and maintaining the training records for two hundred or more of LCS's Coastal Bend Detention Facility's detention officers
- Provide basic correctional licensing course training for LCS's detention staff
- Report training hours to TCLEOSE for LCS's detention staff
- New employee screening to determine employment eligibility

At this time, these tasks are not being required of the Sheriff's Office for LCS's La Villa Detention Facility in Hidalgo County. If they elect to house state or county inmates, the same TCLEOSE administrative and training requirements that are being required for the Coastal Bend Detention Facility could be imposed on the Nueces County Sheriff's Office and the Training Director.

Proposal

The current duties and responsibilities of Captain Repka as the Training Director for the Sheriff's Office are so important to ensuring that the training needs of the Sheriff's Office are met and the required administrative reporting is properly submitted as required by statute and TCLEOSE.

As the sole provider for these extremely important training and reporting functions for the Sheriff's Office, Captain Repka is in dire need of assistance to help continue in the successful operations of the training unit for the Sheriff's Office, as well as meeting the needs now being imposed when LCS's Coastal Bend Detention Facility opened its doors for business.

As a result of the current and added training and reporting responsibilities required by TCLEOSE, I am requesting that the Sheriff's Office be allocated one additional position to be assigned to the NCSO's Training Unit. This added position should be at a Sergeant grade. This person will serve as an assistant to Captain Repka and will help in the management of the administrative functions of maintaining and filing of training records,

as well as, in the training and instruction of NCSO and LCS personnel. Salary funds for this position may be budgeted from funds that are received from both of the LCS's contracts at the La Villa and Coastal Bend Detention Facilities. Fiscal impact for the added position will be:

- Sergeant Salary (10-01-2009).....\$34,320.96
 - Retirement (8.6300%).....\$ 111.70
 - FICA (6.2000%).....\$ 80.25
 - Medicare (1.4500).....\$ 8.77
 - Unemployment (0.4400%)\$ 5.69
 - Life\$ 2.40
 - Health\$384.14
 -
- TOTAL \$34,913.91
- Benefit figures based on 10-01-09 contract salary scale for sergeant pay grade. Longevity and Certification compensation rates not listed.

The position being requested is greatly needed for the continued successes that the Sheriff's Office has to have to maintain its TCLEOSE certification as a law enforcement training academy. The Nueces County Sheriff's Office needs this academy and LCS – Coastal Bend Detention Facility needs this academy to maintain its contractual obligations it shares with Nueces County.

Please accept this proposal for review and evaluation. Your consideration for the approval of this request will be greatly appreciated. Should you have any questions about this proposal, please feel free to call me.

Respectfully,

Jim Kaelin
Sheriff

Regular Agenda

Item #: 4.D.1.

Date: 04/07/2010

Accept a grant award for the JAG Edward Byrne Memorial Program

Submitted By: Maria Medrano, Grants Department
Department: Grants Department

Information

RECOMMENDATION

Discuss and consider acceptance of a grant award from the Governor’s Criminal Justice Division for funding of the Nueces County Edward Byrne Memorial Justice Assistance Formula Grant Program in the amount of \$57,067.

BACKGROUND

The Criminal Justice Division (CJD) of the Governor’s Office solicited applications for law enforcement projects that reduce crime and improve the efficiency and effectiveness of the criminal justice system. This grant supports the Recovery Act through initiatives that promote public safety in eligible cities and counties.

On February 3, 2010, Commissioners Court approved a resolution authorizing the submission of grant #2312501 for the above grant opportunity under the project title “Border City and Counties Security Grant.” This grant application was submitted using the CJD eGrants system.

DISCUSSION

The total amount of the grant award for this application is \$57,067. This grant award will be used by the Sheriff’s Office for the purchase of 3 thermal imagers (\$15,000) that can provide full night vision while conducting surveillance which is one of the project activities detailed in the grant application. The remaining amount (\$42,067) will be used for law enforcement overtime activities such as patrolling and additional surveillance activities, mainly focused on border security efforts.

Grant funded projects must begin on or after April 1, 2010 and expire on or before March 31, 2011.

Budget Information

Information about available funds

Budgeted: Funds Available: Adjustment: Amount Available:

Unbudgeted: Funds NOT Available: Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Fiscal Impact:

No match is required for this program.

Attachments

Link: [Grant Award Packet](#)



State of Texas
Office of the Governor
Criminal Justice Division

Rick Perry
Governor

March 25, 2010

The Honorable Loyd Neal
County Judge
PREVIEW - Nueces County - PREVIEW -
901 Leopard Room 220
Corpus Christi, Texas 78401-3602

Dear Judge Neal:

Congratulations on your award! To activate your agency's grant, the Authorized Official must log on to eGrants at <https://cjdonline.governor.state.tx.us> and go to the 'My Home' tab. In the 'Project Status' column, locate the application that is in 'Pending Acceptance of Award' status. Click on the grant number and proceed to the 'Accept Award' tab. From this tab, click on the 'Accept' button.

Be sure to review the attached memo for a quick overview of general items every grantee should be aware of. You can also find more detailed information on the eGrants website including helpful resources, links, and tools needed to properly administer CJD grants; an eGrants Users Guide; and the new Guide to Grants containing answers to questions frequently asked by grantees. The Public Policy Research Institute (PPRI) at Texas A&M University will send a detailed information packet to the Project Director containing progress reporting forms and instructions on completing and submitting those forms.

I hope you continue to find the online environment of eGrants to be a positive experience. We are continually improving the efficiency of processes so that you can dedicate your time to the priorities of service within your communities. We look forward to working with you to ensure the success of your program.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Burnett".

Christopher Burnett
Executive Director

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE DIVISION
STATEMENT OF GRANT AWARD

Grant Number: SU-09-A10-23125-01
Program Fund: SU-16.803 Stimulus (2009 ARRA) - Edward Byrne Memorial Justice Assistance Gran
Grantee Name: PREVIEW - Nueces County - PREVIEW -
Project Title: Border City and Counties Security Grant
Grant Period: 04/01/2010 - 03/31/2011
Liquidation Date: 06/29/2011
Date Awarded: March 25, 2010
CJD Grant Manager: Scott Hutchinson

CJD Award Amount: \$57,067.00
Grantee Cash Match: \$0.00
Grantee In Kind Match: \$0.00
Total Project Cost: \$57,067.00

The Statement of Grant Award is your official notice of award from the Governor's Criminal Justice Division (CJD). The approved budget is reflected in the Budget/Details tab for this record in eGrants. The grantee agrees to comply with the provisions of the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code in effect on the date the grant is awarded. By clicking on the 'Accept' button within the 'Accept Award' tab, the grantee accepts the responsibility for the grant project and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Condition(s) of Funding and Other Fund-Specific Requirement(s):

- 1 Other Condition of Funding. Overtime Eligibility: 1) Federal regulations governing these funds prohibit use of grant funds to pay an individual for the same hours in which the individual is being paid by a unit of government. For example, if an officer's regular work hours are 7 a.m. to 4 p.m. and he takes a day of paid annual leave, he is not eligible to be reimbursed with grant funds for any hours he voluntarily works between 7 a.m. and 4 p.m. He may be eligible for any hours worked that day outside of 7 a.m. to 4 p.m. provided the hours worked comply with the grantee agency's requirements for hours worked prior to eligibility for overtime pay. The regulation regarding hours of eligibility for overtime does not apply to an officer who volunteers to work on his regularly scheduled days off provided he complies with the grantee agency's requirements for hours worked prior to eligibility for overtime pay. 2) Hours worked is defined as physical hours on the job and does not include paid annual leave, compensatory leave, sick leave, holiday leave or other paid leave. 3) On-call hours should not be included in physical hours worked or as eligible hours for overtime. 4) Personnel receiving grant funds for overtime must maintain time and activity reports for all time physically worked. The activity description should include detailed information about the actual activities performed. 5) Time should be recorded to the nearest quarter hour. 6) Grantee records must include a clear calculation in how the overtime was computed. 7) Overtime payments issued outside this policy are the responsibility of the grantee agency.
- 2 Other Condition of Funding. Please upload a copy of the overtime policy approved by your governing board.



State of Texas
Office of the Governor
Criminal Justice Division

Rick Perry
Governor

Memorandum

To: CJD Grant Recipients
From: Aimee Snoddy, Deputy Director
Contact: (512) 463-1919
Re: Grantee Responsibilities
Date Awarded: March 25, 2010

Congratulations on your grant award from Governor Rick Perry's Criminal Justice Division (CJD). It is important to make you aware of a few things to consider as you implement strategies to successfully manage your program. For more information and resources, refer to the Grant Resources section of eGrants available online at <https://cjdonline.governor.state.tx.us>:

Financial Reporting – Financial Status Reports must be submitted to CJD via eGrants. Financial Status Reports may be submitted monthly but must be submitted at least quarterly. Financial Status Reports are due after each calendar quarter, regardless of when the grant was awarded. Due dates are:

April 22 (January-March quarter)
July 22 (April-June quarter)
October 22 (July-September quarter)
January 22 (October-December quarter)

The final Financial Status Report must be submitted to CJD on or before the grant liquidation date or funds will lapse and CJD will provide them as grants to others who need the funding.

Payment Authorization – Payments will be generated based on expenditures reported in the Financial Status Reports. Upon CJD approval of the Financial Status Report, a payment will be issued through direct deposit or electronic transfer.

Generated Program Income – Any income generated as a direct result of the grant activities must be reported to CJD through the Financial Status Report and grant adjustment processes. Program income must be expended prior to seeking payments from CJD. Program income must be accounted and used for the purposes of the grant activities as awarded.

Grant Funded Personnel – Staff whose salaries are supported by this award must be made aware that continued funding is contingent upon the availability of appropriated funds as well as the outcome of the annual application review conducted by CJD.

Project Changes – Grantees may submit a request for grant adjustment via eGrants for any proposed budgetary or programmatic changes, including updating contact information for grant officials.

Equipment – Equipment purchased with grant funds must be used for the purpose of the grant and as approved by CJD. An inventory report should be kept on file containing all equipment purchased with any grant funds during the grant period. This report must agree with the approved grant budget and the final Financial Status Report.

Fidelity Bond – Each nonprofit corporation receiving funds from CJD will obtain and have on file a blanket fidelity bond that indemnifies CJD against the loss and/or theft of the entire amount of grant funds, including matching funds. The fidelity bond should cover at least the CJD grant period.

Required Notifications – Grantees must immediately notify CJD in writing of any misappropriation of funds, fraud, theft, embezzlement, forgery, or any other serious irregularities indicating noncompliance with grant requirements. Grantees must notify the local prosecutor's office of any possible criminal violations. Grantees must immediately notify CJD in writing if a project or project personnel become involved in any litigation, whether civil or criminal, and the grantee must immediately forward a copy of any demand notices, subpoenas, lawsuits, or indictments to CJD. If a federal or state court or administrative agency renders a judgment or order finding discrimination by a grantee based on race, color, national origin, sex, age, or handicap, the grantee agrees to immediately forward a copy of the judgment or order to CJD.

Project Effectiveness – Grantees should regularly evaluate the effectiveness of their projects. This includes a reassessment of project activities and services to determine whether they continue to be effective. Grantees must show that their activities and services effectively address and achieve the project's stated purpose.

Programmatic Reporting – Grantees must submit required reports regarding grant information, performance, and progress towards goals and objectives in accordance with the instructions provided by CJD, or its designee. To remain eligible for funding, the grantee must be able to show the scope of services provided and the impact and quality of those services.

Monitoring – Grantees must readily make available to CJD or its agents all requested records. CJD may make unannounced monitoring visits at any time. The grantee must make every effort to resolve all issues, findings, or actions identified by CJD within the time frame specified by CJD.

Audit Requirements – Grantees expending over \$500,000 in state or federal grant funds during the fiscal year are subject to the Single Audit requirements set forth in OMB Circular No. A 133 at <http://www.whitehouse.gov/omb/circulars/index.html> and the State Single Audit Circular issued under the Uniform Grant Management Standards (UGMS) at <http://www.governor.state.tx.us/grants/what/>. Grantees must electronically submit to CJD copies of the results of any single audit conducted in accordance with OMB Circular No. A-133 at <http://www.whitehouse.gov/omb/circulars/index.html> or in accordance with the State Single Audit Circular issued under UGMS, within 30 calendar days after the grantee receives the audit results or nine months after the end of the audit period, whichever is earlier.

Supplanting – Awarded funds must be used to supplement existing funds for program activities and not replace (supplant) funds that have been appropriated for the same purpose. Grant monitors and auditors will look for potential supplanting during reviews. Violations may result in a range of penalties, including suspension of future funds, suspension or debarment from receiving federal or state grants, recoupment of monies provided under the grant, and civil or criminal penalties. Refer to the Guide to Grants at <https://cjdonline.governor.state.tx.us/updates.aspx> for additional information on supplanting.

Conflict of Interest - Grantees should have in place established safeguards to prohibit employees from using their positions for a purpose that is, or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

Contracting and Procurement - Grantees must follow their established policy and best practices for procuring goods or services with grant funds. Contracts must be routinely monitored for delivery of services or goods. When a contractual or equipment procurement is anticipated to be in excess of \$100,000, grantees must submit a Procurement Questionnaire <https://cjidonline.governor.state.tx.us/updates.aspx> to CJD for approval prior to procurement.

Travel - Grantees must follow their established policies and good fiscal stewardship related to travel expenses. If the grantee does not have established policies regarding in-state and out-of-state travel, grantee must use the travel guidelines established for state employees.

Uniform Crime Reporting - Local units of governments receiving funds from CJD must comply with all requirements for uniform crime reporting and will ensure that prompt reporting will remain current throughout the grant period.

Limited English Proficiency - Grantees must take reasonable steps to ensure that persons with limited English proficiency have meaningful access to services. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. Additional information on this requirement can be found at <http://www.lep.gov>.

Law Enforcement Programs - Law enforcement programs receiving funds from CJD must be in compliance with all rules developed by the Texas Commission on Law Enforcement Officer Standards and Education.

28 C.F.R. Part 23 Training - Any grant funded individual responsible for entering information into or retrieving information from an intelligence database must complete continuing education training on operating principles described by 28 C.F.R. Part 23 at least once for each continuous two-year period the person has primary responsibility for entering data into or retrieving data from an intelligence database.

Programs Approved to Pay Overtime for Personnel - Overtime is allowable to the extent that it is included in the CJD approved budget. Overtime reimbursements paid by CJD will be based on the following seven requirements:

- (1) Federal regulations governing these funds prohibit use of grant funds to pay an individual for the same hours in which the individual is being paid by a unit of government. For example, if an officer's regular work hours are 7 a.m. to 4 p.m. and he takes a day of paid annual leave, he is not eligible to be reimbursed with grant funds for any hours he voluntarily works between 7 a.m. and 4 p.m. He may be eligible for any hours worked that day outside of 7 a.m. to 4 p.m. provided the hours worked comply with the grantee agency's requirements for hours worked prior to eligibility for overtime pay. The regulation regarding hours of eligibility for overtime does not apply to an officer who volunteers to work on his regularly scheduled days off provided he complies with the grantee agency's requirements for hours worked prior to eligibility for overtime pay.
- (2) Hours worked is defined as physical hours on the job and does not include paid annual leave, compensatory leave, sick leave, holiday leave or other paid leave.
- (3) On-call hours should not be included in physical hours worked or as eligible hours for overtime.

- (4) Personnel receiving grant funds for overtime must maintain time and activity reports for all time physically worked. The activity description should include detailed information about the actual activities performed.
- (5) Time should be recorded to the nearest quarter hour.
- (6) Grantee records must include a clear calculation in how the overtime was computed.
- (7) Overtime payments issued outside this policy are the responsibility of the grantee agency.

Cancellation for Awards - Grantees must take reasonable steps to commence project activities upon receiving notice of a grant award:

Commencement Within 60 Days. If a project is not operational within 60 days of the original start date of the award period or grant award date as noted on this memorandum, whichever is later, the grantee must report by letter to CJD the steps taken to initiate the project, the reasons for delay, and the expected revised start date.

Commencement Within 90 Days. If a project is not operational within 90 days of the original start date of the award period or grant award date as noted on this memorandum, whichever is later, the grantee must submit a second statement to CJD explaining the implementation delay. Upon receipt of the 90-day letter, CJD may cancel the project and redistribute the funds to other project areas. CJD may also, where extenuating circumstances warrant, extend the implementation date of the project past the 90-day period.

Public Information Requests - Grantees must immediately notify and provide a copy to CJD of any Public Information Request received by the agency related to this grant award.

Prohibited Acts of Agencies and Individuals - Grant funds may not be used in connection with the following acts by agencies or individuals employed by grant funds:

- Grant funds may not be used to finance or otherwise support the candidacy of a person for an elected local, state, or federal office. This prohibition extends to the direct or indirect employment of a person to perform an action described by this subsection. In addition, grant-funded or grant-leased motor vehicles may not be used for the purpose described above.
- Grant officials or grant funded employees may not use official authority or influence or permit the use of a program administered by the grantee agency of which the person is an officer or employee to interfere with or affect the result of an election or nomination of a candidate or to achieve any other political purpose.
- Grant funded employees may not coerce, attempt to coerce, command, restrict, attempt to restrict, or prevent the payment, loan, or contribution of anything of value to a person or political organization for a political purpose.
- Grantees must comply with the federal Hatch Act (5 U.S.C. §§ 1501- 1508) which restricts the political activity of some state and local employees who work in connection with federally funded programs. Covered state and local employees may not: 1) be candidates for public office in a partisan election; 2) use official authority or influence to interfere with or affect the results of an election or nomination; or, 3) directly or indirectly coerce contributions from subordinates in support of a political party or candidate.

Employment of a Lobbyist - Grant funds may not be used to employ, as a regular full-time or part-time or contract employee, a person who is required by Chapter 305 of the Government Code to register as a lobbyist. Furthermore, grant funds may not be used to pay, on behalf of the agency or an officer or employee of the agency, membership dues to an organization that pays part or all of the salary of a person who is required by Chapter 305 of the Government Code to register as a lobbyist.

Legislative Lobbying - Grant funds may not be used to attempt to influence the passage or defeat of a legislative measure.

Use of Alcoholic Beverages - Grant funds may not be used to compensate an officer or employee who uses alcoholic beverages on active duty. In addition, grant funds may not be used to purchase an alcoholic beverage or to pay or reimburse a travel expense that was incurred for an alcoholic beverage.

Each nonprofit corporation is also encouraged to create an organizational profile with the OneStar Foundation at <http://www.onestarfoundation.org/page/org-profile>. By completing the Organizational Profile, your organization will be eligible to receive notification of opportunities, such as:

- Organizational excellence scholarships to build the capacity of your organization, including organizational assessments, trainings, consulting, conferences and other professional development activities;
- Funding announcements and events related to national service and volunteerism;
- and
- Chances to participate in important research on the needs and trends of the social sector and its stakeholders.



State of Texas
Office of the Governor
Criminal Justice Division

Rick Perry
Governor

Memorandum

To: CJD Grant Recipients of American Recovery and Reinvestment Act (Recovery Act) of 2009 Funds
From: Aimee Snoddy, Deputy Director
Contact: (512) 463-1919
Re: Additional Recovery Act Conditions of Funding
Date Awarded: March 25, 2010

Acceptance of your grant includes your acknowledgement and understanding that you will comply with the following conditions of funding that are **in addition to** the requirements outlined in your grant award packet:

Financial Reporting and Job Reporting - In order for CJD to meet federal reporting requirements under the Recovery Act, sub-recipients are required to comply with the following items:

- Financial Status Reports **MUST BE SUBMITTED MONTHLY through eGrants and are due** no later than the **5th calendar day of the following month**.
- Personnel expenditures must include the total cumulative hours worked by each grant-funded position from the grant start date through the Financial Status Report period. *Note: This includes cumulative hours for any overtime expenses paid with grant funds.*
- The final Financial Status Report must be submitted to CJD on or before the grant liquidation date or funds will lapse.

*****IMPORTANT NOTE*** This condition of funding REPLACES the Financial Reporting condition as stated in the Grantee Responsibilities Memo issued with your standard grant award packet.** Grantees who do not submit required reports by the 5th calendar day following the close of each month will be placed on Vendor Hold. The hold will prohibit your agency's ability to request reimbursement on any grant your agency has received from CJD, including non-Recovery Act grants.

Conflict with Other Standard Terms and Conditions - The sub-recipient understands and agrees that all other terms and conditions contained in this award, in CJD grant policy statements or guidance, apply unless they conflict or are superseded by the terms and conditions included here that specifically implement the American Recovery and Reinvestment Act of 2009, Public Law 111-5 ("ARRA" or "Recovery Act") requirements.

Access to Records - The sub-recipient understands and agrees that all inspector general, internal auditors, external contracted auditors, and all other personnel shall cooperate with any and all requests by State and Federal officials related to funds received or services delivered under the Recovery Act; and, shall make available to State and Federal officials all records for examination (including, but not limited to, books, papers, contracts, purchase orders, invoices, accounting records, general ledgers, timesheets and any other grant documents) related to Recovery Act funding, including such records of contractors and sub-contractors.

Access to Premises and Personnel - The sub-recipient understands and agrees that State or Federal officials from the U.S. Department of Justice, U.S. Government Accountability Office, and Texas Office of the Governor are authorized to interview any officer or employee of the sub-recipient (or of any contractor, or sub-contractor) regarding transactions related to this Recovery Act award.

One-Time Funding - The sub-recipient understands and agrees that awards under the Recovery Act are one-time awards and that its proposed project activities and deliverables are to be accomplished without additional grant funds.

Separate Tracking and Reporting of Recovery Act Funds and Outcomes - The sub-recipient agrees to track, account for, and report on all funds from this Recovery Act award (including specific outcomes and benefits attributable to Recovery Act funds) separately from all other funds, including CJD awards from non-Recovery Act funds awarded for the same or similar purposes or programs. Accordingly, the sub-recipient's accounting systems must ensure that funds from this Recovery Act award are not commingled with funds from any other source. The sub-recipient further agrees that all personnel whose activities are to be charged to the award will maintain timesheets to document hours worked for activities related to this award and non-award-related activities.

Subawards or Contracts - Monitoring - The sub-recipient agrees to monitor subawards or contracts under this Recovery Act award in accordance with all applicable statutes, regulations, OMB circulars, and guidelines. The sub-recipient is responsible for oversight of subaward or contract spending and monitoring of specific outcomes and benefits attributable to use of Recovery Act funds by subawardees or contractors. The sub-recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards or contracts under this award.

Active CCR Registration - The sub-recipient agrees to maintain current registration in the Central Contractor Registration database (www.ccr.gov <<http://www.ccr.gov>>) during which time it has active awards funded with Recovery Act funds. A valid Dun and Bradstreet Data Universal Number System (DUNS) Number (www.dnb.com <<http://www.dnb.com>>) is one of the requirements for registration in the Central Contractor Registration database.

Recovery Act Transactions Listed in Schedule of Expenditures of Federal Awards - The sub-recipient agrees to separately identify the expenditures for Federal awards under the Recovery Act on the Schedule of Expenditures of Federal Awards (SEFA) and the Data Collection form (SF-SAC) required by OMB Circular A-133. This condition only applies if the sub-recipient is covered by the Single Audit Act Amendments of 1996 and OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." This shall be accomplished by identifying expenditures for Federal awards made under the Recovery Act separately on the SEFA, and as separate rows under Item 9 of Part III on the SF-SAC by CFDA number, and the inclusion of the prefix "ARRA-" in identifying the name of the federal program on the SEFA and as the first characters in Item 9d of Part III on the SF-SAC. This information is needed to allow CJD to properly monitor the expenditure of Recovery Act funds as well as facilitate oversight of the Federal awarding agencies, the U.S. Department of Justice, Office of the Inspector General (DOJ OIG), and the Government Accountability Office (GAO).

Reporting and Registration Requirements Under Section 1512 of the Recovery Act - The sub-recipient agrees to complete projects or activities funded under the Recovery Act and to report on the use of Recovery Act funds as required by state and federal agencies. The sub-recipient agrees to comply with reporting requirements described in section 1512 of the Recovery Act using the reporting instructions and data elements provided by CJD. The sub-recipient understands and acknowledges that the information in these reports will be made available to the public.

Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct - The sub-recipient agrees to promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, sub-recipient, subcontractor, or other person has either 1) submitted a false claim for Recovery Act funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving Recovery Act funds. Potential fraud, waste, abuse, or misconduct should be reported to the DOJ OIG by mail at Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W., Room 4706, Washington, DC 20530; or e-mail at oig_hotline@usdoj.gov <mailto:oig_hotline@usdoj.gov>; or hotline at 800/869-4499 (contact information in English and Spanish); or hotline fax at (202) 616-9881. The sub-recipient agrees to provide its employees, contractors and sub-contractors with the information contained in this condition. Additional information is available from the DOJ OIG website at www.usdoj.gov/oig <<http://www.usdoj.gov/oig>>.

Protecting State and Local Government and Contractor Whistleblowers - The sub-recipient recognizes that the Recovery Act provides certain protections against reprisals for employees of non-Federal employers who disclose information reasonably believed to be evidence of gross mismanagement, gross waste, a substantial and specific danger to public health or safety, abuse of authority, or violations of law related to the use of Recovery Act funds. For additional information, refer to section 1553 of the Recovery Act. The text of the Recovery Act is available at www.ojp.usdoj.gov/recovery <<http://www.ojp.usdoj.gov/recovery>>.

Limit on Funds (Recovery Act, section 1604) - The sub-recipient agrees that none of the funds under this award may be used for construction costs or any other support of any casino or other gambling establishment, aquarium, zoo, golf course, or swimming pool.

Infrastructure Investment (Recovery Act, section 1511 and 1602) - The sub-recipient agrees that it will not use any funds made available under this Recovery Act award for infrastructure investment.

Wage Rate Requirements under section 1606 of the Recovery Act - The sub-recipient agrees that it will comply with section 1606 of the Recovery Act which requires that all laborers and mechanics employed by contractors and subcontractors on projects funded directly by or assisted in whole or in part by and through Recovery Act funds shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code.

Misuse of Award Funds - The sub-recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from state or federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

Additional Requirements and Guidance - The sub-recipient agrees that it will use Recovery Act funds in accordance with State and Federal laws; and, agrees to comply with any modifications or additional requirements that may be imposed by law and future State or Federal guidance and clarification of Recovery Act requirements.

ARRA Funded Jobs - The sub-recipient understands that it is encouraged to post all Recovery Act funded job openings on WorkInTexas.com and distinguish Recovery Act funded positions from positions funded through other sources of revenue.

Regular Agenda

Item #: 4.E.1.

Date: 04/07/2010

Rehabilitation County Road 47

Submitted By: Mary Jane Guerra, Public Works
Department: Public Works

Information

RECOMMENDATION

Discuss and consider rework of a section of County Road 47 in Precinct 4.

BACKGROUND

County Road 47, from County Road 22, south approximately 1.1 miles is an unpaved (caliche) road which serves as access to the South Prairie, Unit II Subdivision.

To construct a paved road would require additional right-of-way, replacement of a box culvert, and approximately \$1,000,000 in road construction cost.

DISCUSSION

An alternative to construction of a new road is to stabilize the material that currently is in place. There is a company that has a process which utilizes a liquid stabilizer. The process has been used on an experimental basis on one road in Nueces County.

Funding in the amount of \$32,318.00

Distribution:

Dpt 0127 - Pct 3 Road Repair	\$ 5,000.00
Dpt 0128 - Pct 4 Road Repair	\$12,318.00
Dpt 0129 - County Wide Road Repair	<u>\$15,000.00</u>

Grand Total: \$32,318.00

Budget Information

Information about available funds

Budgeted: Funds Available: Adjustment: Amount Available:

Unbudgeted: Funds NOT Available: Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Source of Funds: Road Repair Funds Amount Requested: \$32,318.00 Fiscal Year: NA Budgeted Y/N: Y

Fiscal Impact:

Pct 3	\$ 5,000
Pct 4	\$12,318
County Wide	<u>\$15,000</u>
Total:	\$32,318

Attachments

Link: [CR 47](#)

F.M. ROAD 43



COUNTY ROAD 47

(EXIST. ALL WEATHER RD.)

COUNTY ROAD 22

(EXIST. ALL WEATHER RD.)

(EXIST. DIRT RD.)

ST HWY 286

**PROPOSED ASPHALT
BASE STABILIZATION
1.1 MILES @ COST
OF \$32,318.00**

SOUTH PRAIRIE RD. (Pvt)

COUNTY ROAD 20A

RABBIT RUN DR. (Pvt)

(EXIST. PAVED RD.)

F.M. ROAD 2444

Regular Agenda

Item #: 4.E.2.

Date: 04/07/2010

Nueces County Commissioners Courtroom - Certificate of Substantial Completion

Submitted By: Manuel Tagle, Public Works

Department: Public Works

Information

RECOMMENDATION

Discuss and consider approval of Certificate of Substantial Completion for Nueces County Commissioners Courtroom Renovations.

BACKGROUND

On October 28, 2009, Nueces County and Bay Area Contracting & Construction, Inc. entered into a contract for the Nueces County Commissioners Courtroom Renovations.

DISCUSSION

On March 12, 2010, the Nueces County Public Works Department conducted a substantial completion inspection.

Budget Information

Information about available funds

Budgeted: Funds Available: Adjustment: Amount Available:

Unbudgeted: Funds NOT Available: Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Fiscal Impact:

None

Attachments

Link: [Certificate of Substantial Completion](#)



Nueces County

Certificate of Substantial Completion

Project: Nueces County Commissioner's
Courtroom Renovations
IFB No. 2826-09

Contract No.: 20090239
Contract Date: 10/28/09

TO: (Contractor name and Address)

Bay Area Contracting & Construction, Inc.
3902 S. Port Ave.
Corpus Christi, TX 78416

Owner: Name and Address

Nueces County
901 Leopard St. Rm. # 103
Corpus Christi, TX 78401

SUBSTANTIAL COMPLETION DATE: March 12, 2010

Complete **Partial – List Areas Accepted** _____

Substantial Completion and warranty time periods affected are defined in the General Conditions of the Contract. All parties listed below have reviewed the work under this Contract and recommend issuance of the substantial completion. Nueces County concurs with acceptance of the A/E's certification, will assume full possession and responsibility for the project or designated area, less punch list items, on the above listed Date. All warranties will start the day of substantial completion, with the exception of those items on the punch list, which will start on the date of Final Acceptance. The responsibility of the Contractor for heat, light, other utilities and Builders' Risk Insurance required by the Contract ceases at Substantial Completion. Other required insurance remains the Contractor's responsibility until the Certificate of Final Acceptance is issued.

PUNCH LIST:

A list of items to be completed or corrected, prepared by the Architect/Engineer and Nueces County, checked and augmented as required by Nueces County is appended hereto. The failure to include any item on such list does not relieve the Contractor of the responsibility to complete all work in accordance with the Contract documents.

The Contractor shall complete or correct the work on the punch list appended hereto by 3/19/2010. The punch list consists of 20 items.

Bay Area Contracting & Const. Inc.
Contractor

[Signature]
Representative Signature

3-12-2010
Date

CLK ARCHITECTS
Architect/Engineer

[Signature]
Representative Signature

3.19.10
Date

NUECES COUNTY

Representative Signature

Date

Attachment:
Punch List



March 9, 2010

Joe Perez
Bay Area Contracting & Construction Inc.
3902 S. Port Avenue
Corpus Christi, Texas 78415

RE: Punch List – Nueces County Commissioners Courtroom

1. Revise left side staff bench – add three feet as requested by the county.
2. Revise “Elmo” drawer as discussed with Imperial Mill.
3. Replace Carpet Tile behind second row of chairs on left side of courtroom. (Gouged).
4. Extend black aluminum trim piece on face of decorative panels on left and right sides where it intersects with staff bench.
5. Install handrail on both sides of ramp.
6. Make sure Oak wall cap is sanded and provide a second coat of stain and sealer. Provide second coat of stain and sealer to oak trim at the ends of the ramp wall.
7. Caulk the back side of the Commissioners bench under the Oak wall cap. Light is visible between top of wall and oak cap.
8. Install new cover plates on floor outlets in front of podium and where TV/ Network cable comes out of wall.
9. Install decorative tile “Seal” at the front of the Commissioners bench.
10. Make sure all carpet tiles are fastened securely to the floor. Verify throughout.
11. Attach all millwork to the floor or adjoining millwork. Remove visible shims.
12. Check all ceiling tiles for scratches, dents, or discoloration. Replace all damaged tiles.
13. Check HVAC supply registers for rattling.
14. Install new door hardware as called for on construction documents.
15. Caulk joints at all millwork countertops.
16. Replace end caps on all fixed seating.
17. Touch-up paint around several outlets on left and right walls. Repair indentions prior to painting.
18. Verify installation of all A/V equipment.
19. Install grommet covers on all exposed holes.
20. Dust and clean all millwork and decorative panel surfaces.

Regular Agenda

Item #: 4.E.3.

Date: 04/07/2010

Nueces County Commissioners Courtroom Change Order No. 3

Submitted By: Manuel Tagle, Public Works

Department: Public Works

Information

RECOMMENDATION

Discuss and consider approval of Change Order No. 3 for Nueces County Commissioners Courtroom Renovations.

BACKGROUND

On October 28, 2009, Nueces County and Bay Area Contracting & Construction, Inc. entered into a contract for the Nueces County Commissioner’s Courtroom Renovations.

DISCUSSION

Install 3 electrical receptacle outlets inside countertop to provide electrical service for audio visual equipment and spare for further use.

Budget Information

Information about available funds

Budgeted: Funds Available: Adjustment: Amount Available: \$ 845.37

Unbudgeted: Funds NOT Available: Amendment:

Account Code(s) for Available Funds

1: 19151601

Fund Transfers

Fiscal Impact:

\$ 550.00

Project: 19151601

From 2004 CO's

Attachments

Link: [Change Order No. 3](#)



**NUECES COUNTY
CONSTRUCTION CONTRACT CHANGE ORDER FORM**

Change Order No.:	3
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Project Title:	Nueces County Commissioners Courtroom Renovations
Project No.:	IFB No. 2826-09
Owner:	Nueces County
Contractor:	Bay Area Contracting & Construction Inc.

Reason for Change Order: Install 3 electrical receptacle outlets inside countertop to provide electrical service for audio visual equipment and spare for further use.

Amount Added by this Change Order:	\$550.00
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Original Contract Days:	60
Previous Days Added:	0
Days Added this Change Order:	0
Total Project Days:	60



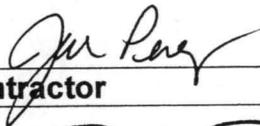
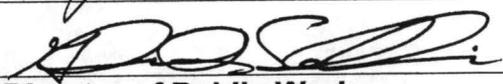
**NUECES COUNTY
CONSTRUCTION CONTRACT CHANGE ORDER FORM**

Project Title:	Nueces County Commissioners Courtroom Renovations
Project No.:	IFB No. 2826-09
Change Order No.:	3

Contractor:	Bay Area Contracting & Construction Inc.
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Date of Contract Award:	10/28/09
Original Contract Amount:	\$112,000.00
Add Change Order Amount:	\$ 550.00
Add Previous Change Order Amounts:	\$ 2,495.00
Less Contingency:	\$ 0.00
Adjusted Contract Amount:	\$115,045.00

Time Extension No.:	0
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	<i>3-29-2010</i>
Contractor	Date:
	<i>3-29-10</i>
Director of Public Works	Date:
Nueces County Judge	Date:

raig E. Forsythe

rom: Hector Baca [hectorbaca@bayareacontractingconst.com]
ent: Tuesday, March 23, 2010 9:51 AM
o: 'Gordon E. Landreth'; 'Craig E. Forsythe'
ubject: Change Order 3 Proposal.pub

BAY AREA CONTRACTING & CONSTRUCTION INC.

PROPOSAL
3902 S. PORT
OFFICE (361) 814-5961 FAX: (361)814-5962

March 23, 2010

Proposal Submit To:
Name: CLK Architects & Associates
Address: 615 N. Upper Broadway
Suite 1250
Corpus Christi, TX 78477
Phone: 361-884-3295
Fax: 361-884-3298
Attn: Mr. Craig Forsythe

Bay Area Contracting & Construction Inc. Hereby proposes to provide all labor and materials, and Supervision for the completion of : **Modify and Extend portion of countertop at counsel table.**

PROJECT: Nueces County Commissioners Courtroom Renovations

1. Install (3) electrical plug outlets at bottom of countertop.
3. All work to be done during normal business hours.

All material is guaranteed to be as specified, and the above work to be performed is substantial workman like Manner. Any alteration or deviations from the above specifications involving extra costs will become and extra charge over the estimate.

BASE BID : _____ **\$550.00.**

Respectfully submitted .

Joe Perez
Estimator

ACCEPTED AND APPROVED WITH NOTICE TO PROCEED:

NAME: Joe Perez DATE: 3-25-10

Regular Agenda

Item #: 4.E.4.

Date: 04/07/2010

Extension of Solid Waste Collection Contract

Submitted By: Mary Jane Guerra, Public Works

Department: Public Works



Information

RECOMMENDATION

Discuss and consider a one-year extension on the solid waste contract with Absolute Waste Services, Inc.

BACKGROUND

Nueces County and Absolute Waste Services, Inc. entered into a contract on August 1, 2002 for solid waste collection and disposal services. The term of the contract was for five years, with the ability to extend the contract up to five years beyond the initial term.

DISCUSSION

The original term of the contract expired in 2007, but was extended in one year increments by Amendments Number 1, 2 and 3. The proposed Amendment No. 4 will extend the term to July 31, 2011.



Budget Information

Information about available funds

Budgeted: Funds Available: Adjustment: Amount Available:

Unbudgeted: Funds NOT Available: Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Fiscal Impact:

None

(current residential collection fee \$23.87 per month)



Attachments

Link: [Agreement Amendment No 4](#)

Link: [Amendments 1, 2 & 3](#)



County of Nueces

MIKE PUSLEY
Commissioner
Precinct 1

BETTY JEAN LONGORIA
Commissioner
Precinct 2



OSCAR ORTIZ
Commissioner
Precinct 3

CHUCK CAZALAS
Commissioner
Precinct 4

SAMUEL L. NEAL, JR.
County Judge
Nueces County Courthouse, Room 303
901 Leopard Street
Corpus Christi, Texas 78401-3697

AGREEMENT AMENDMENT NO. 4

NUECES COUNTY AND ABSOLUTE WASTE SERVICES, INC.

WHEREAS, the County of Nueces and Absolute Waste Services, Inc. entered into an Agreement on August 1, 2002, for Solid Waste Collection and Disposal Services (RFP 2398-02), Amendment No. 1 on June 13, 2007, Amendment No. 2 on July 23, 2008, and Amendment No. 3 to the Agreement on July 24, 2009; and

WHEREAS, the parties agreed in Amendment No. 2 to exclude Garbage Collection and Disposal Services for Nueces County Parks and Recreation Island Park Facilities. Absolute Waste will no longer provide such services under the Agreement and Amendments. Nueces County will no longer be responsible for payment of such services, except to the extent they were rendered prior to the execution of Amendment No. 2; and

WHEREAS, the parties want to extend the term of the Agreement for another year; and

WHEREAS, the parties now want to exercise the option as set out in paragraph 10 of the General Specifications to extend the term of the Agreement;

NOW, THEREFORE, Nueces County and Absolute Waste Services, Inc. in consideration of the mutual agreements contained in the original Agreement and additional time provided pursuant to this amendment do hereby mutually agree:

1. To exercise the option to extend the Agreement for one more year, such new termination date being July 31, 2011.
2. All other provisions of Agreement and Amendments shall remain the same.

IN WITNESS WHEREOF, Nueces County and Absolute Waste Services, Inc. have executed these presents in duplicate.

Witness our hands on this _____ day of _____, 2010.

NUECES COUNTY

ABSOLUTE WASTE SERVICES, INC.

By: _____
SAMUEL L. NEAL, JR.
NUECES COUNTY JUDGE

By: _____
President

ATTEST:

DIANA BARRERA, County Clerk

8. INDEMNITY

The Contractor will indemnify and save harmless the County, its officers, agents, servants, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorney's fees to the extent resulting from a willful or negligent act or omission of the Contractor, its officers, agents, servants and employees in the performance of this Contract; provided, however that the Contractor shall not be liable for any suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorney's fees arising out of the award of this Contract or a willful or negligent act or omission of the County, its officers, agents, servants and employees.

9. LICENSES AND TAXES

The Contractor shall obtain all licenses and permits (other than the license and permit granted by the Contract) and promptly pay all taxes required by the County or other taxing entity.

10. TERM

The Contract shall be for a five (5) year period, beginning upon the commencement date of this Contract and ending five (5) years thereafter. The County reserves the right, through mutual agreement with the Contractor, to extend this Agreement for an additional period no longer than five (5) years beyond the initial term.

11. INTERRUPTION OF SERVICE AND DEFAULT

11.1. Interruption in Service - If the interruption continues for a period of more than forty eight (48) hours, then the County shall promptly notify Contractor of the default in writing. If the Contractor fails to remedy such default within seventy-two (72) hours after receipt of such notice, or if such default is of a character requiring more than seventy-two (72) hours to cure and the Contractor fails to commence to remedy such default within seventy-two (72) hours of receipt of such notice and thereafter diligently proceed to remedy such default, the County may cancel and terminate this contract without penalty. In lieu of termination, the County may charge the Contractor \$200.00/day as liquidated damages until the interruption ceases. In addition to termination, the County has the right to expect performance of the Contractor's responsibilities under the terms of the Surety Bond required under Section 13. **BREACH OF CONTRACT OR DEFAULT BY CONTRACTOR AUTHORIZES THE COUNTY TO HAVE SOLID WASTE COLLECTION AND DISPOSAL SERVICES PERFORMED BY ANOTHER CONTRACTOR AND CHARGE THE ORIGINAL CONTRACTOR FOR SAID SERVICES.**

AGREEMENT AMENDMENT NO. 1

NUECES COUNTY AND
ABSOLUTE WASTE

WHEREAS, the County of Nueces and Absolute Waste entered into a Agreement on August 1, 2002 for Solid Waste Collection and Disposal Services;

WHEREAS, the parties now want to exercise the option as set out in paragraph 10 of the General Specifications to extend the term of the Agreement;

NOW THEREFORE, Nueces County and Absolute Waste in consideration of the mutual agreements contained in the original Agreement and additional time provided pursuant to this amendment do hereby mutually agree:

1. To exercise the option to extend this Agreement for one year, such new termination date being July 31, 2008.
2. All other provisions of Agreement shall remain the same.

IN WITNESS WHEREOF, Nueces County and Absolute Waste have executed these presents in duplicate.

WITNESS our hands on this 13th day of June, 2007.

NUECES COUNTY

ABSOLUTE WASTE

BY: [Signature]
County Judge

BY: [Signature]
President

ATTEST:

BY: _____
County Clerk

AGREEMENT AMENDMENT NO. 2

NUECES COUNTY AND
ABSOLUTE WASTE

WHEREAS, the County of Nueces and Absolute Waste entered into an Agreement on August 1, 2002 for Solid Waste Collection and Disposal Services and Amendment No. 1 to the Agreement on June 13, 2007;

WHEREAS, the parties now want to exercise the option as set out in paragraph 10 of the General Specifications to extend the term of the Agreement;

WHEREAS, the parties further want to exclude Garbage Collection and Disposal services for Nueces County Parks and Recreation Island Park Facilities as set out in RFP No. 2398-02 Addendum No. 1, Additive Alternative Bid and incorporated into the Agreement;

NOW THEREFORE, Nueces County and Absolute Waste in consideration of the mutual agreements contained in the original Agreement and additional time provided pursuant to this amendment do hereby mutually agree:

1. To exercise the option to extend this Agreement for one more year, such new termination date being July 31, 2009.
2. To exclude Garbage Collection and Disposal services for Nueces County Parks and Recreation Island Park Facilities. Absolute Waste will no longer provide such services under this Agreement and Nueces County will no longer be responsible for payment of such services, except to the extent they were rendered prior to the execution of this Amendment.
3. All other provisions of Agreement shall remain the same.

IN WITNESS WHEREOF, Nueces County and Absolute Waste have executed these presents in duplicate.

WITNESS our hands on this 13 day of July, 2008.

NUECES COUNTY

ABSOLUTE WASTE

BY:

Scott G. [Signature]
County Judge

BY:

William M. [Signature]
President

ATTEST:

BY:

Deane [Signature]
County Clerk

Chief Deputy County Clerk



AGREEMENT AMENDMENT NO. 3

NUECES COUNTY AND ABSOLUTE WASTE

WHEREAS, the County of Nueces and Absolute Waste entered into an Agreement on August 1, 2002, for Solid Waste Collection and disposal Services (RFP 2398-02), Amendment No. 1 on June 13, 2007, and Amendment No. 2 to the Agreement on July 23, 2008;

WHEREAS, the parties agreed in Amendment No. 2 to exclude Garbage Collection and Disposal services for Nueces County Parks and Recreation Island Park Facilities. Absolute Waste will no longer provide such services under the Agreement and Amendments. Nueces County will no longer be responsible for payment of such services, except to the extent they were rendered prior to the execution of Amendment No. 2;

WHEREAS, the parties want to extend the term of the Agreement for another year;

WHEREAS, the parties now want to exercise the option as set out in paragraph 10 of the General Specifications to extend the term of the Agreement;

NOW THEREFORE, Nueces County and Absolute Waste in consideration of the mutual agreements contained in the original Agreement and additional time provided pursuant to this amendment do hereby mutually agree:

1. To exercise the option to extend this Agreement for one more year, such new termination date being July 31, 2010.
2. All other provisions of Agreement and Amendments shall remain the same.

IN WITNESS WHEREOF, Nueces County and Absolute Waste have executed these presents in duplicate.

WITNESS our hands on this 24th day of July, 2009.

NUECES COUNTY

ABSOLUTE WASTE

By: [Signature]
County Judge

By: [Signature]

ATTEST:

By: [Signature]
County Clerk



Absolute Waste Services, Inc.

P.O. Box 260898 – Corpus Christi, Texas 78426-0898

March 19, 2010

Mr. Glen R. Sullivan
County Engineer-Nueces County
Department of Public Works
901 Leopard Street, Suite 103
Corpus Christi, Texas 78401

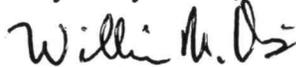
Subject: Solid Waste Collection Contract - Nueces County

Dear Mr. Sullivan,

The contract that Absolute Waste has with Nueces County for residential collection services expires on July 31st of this year. I request that Nueces County grant Absolute Waste a one year extension of this contract.

I am thankful for the opportunity to provide residential collection services to Nueces County residences.

Very Truly Yours,



William M. Davis
President

NUECES COUNTY
PUBLIC WORKS
REC 24 MAR 10PM1:44

Regular Agenda

Item #: 4.F.1.

Date: 04/07/2010

Request for competitive bids and publish a notice for a 12-month contract for 24,000 gallons of 1000ll aviation fuel

Submitted By: Elsa Saenz, Purchasing Department

Department: Purchasing Department



Information

RECOMMENDATION

Discuss and consider making a finding for the method of procurement (request for competitive bids); and authorize the Purchasing Agent to publish a notice for a 12 month contract for 24,000 gallons of 1000ll aviation fuel.

BACKGROUND

DISCUSSION

Regular Agenda

Item #: 4.F.2.

Date: 04/07/2010

Issue to Community Services/Inland Parks a 1995 Ford F-350 truck, County Id No. 43007 from the Warehouse Surplus

Submitted By: Elsa Saenz, Purchasing Department

Department: Purchasing Department



Information

RECOMMENDATION

Authorize issuing to Community Services/Inland Parks a 1995 Ford F-350 truck, County ID No. 43007 from the Warehouse Surplus and transfer into the Warehouse Surplus a 1995 Ford F-250 truck, County ID No. 49000.

BACKGROUND

DISCUSSION



Attachments

Link: [Transfer for truck](#)



NUECES COUNTY MOVABLE PROPERTY RECORD

ITEM: TRUCK, 1995 FORD CAB & CHASSIS ITEM NO.: 43007
 DESCRIPTION: F-350 DIESEL A/T, A/C, P/S, P/B, "SPRAY ZONICS" DEPT. NO.: 7010
* HERBICIDE TRUCK BID # 1749-94, CAB & CHASSIS SOURCE FUND: 12
PURCHASED BY CASCADE FROM WILSON FORD (SEATTLE, WA.) CLASS: 7
 DATE: 8-18-94. 7/5/95
 MAKE: FORD DEPARTMENT: DEPT OF PUBLIC WORKS
 SERIAL NO.: 2FDKF37F95CA40474 PURCHASE ORDER NO.: 84678
SPRAY ZONICS RI-2000 SPRAYER RIG WAS INSTALLED BY CASCADE
 PURCHASED FROM: CASCADE INDUSTRIES & THE NEW WILSON FORD
 GROSS COST: \$ 52,152.81 48,362.81 PROCESSED BY: [Signature]
 LESS TRADE-IN: --- AUDITED BY: KB 8/11/95
 NET COST OR VALUE: \$ 52,152.81 48,362.81 KEYPUNCHED BY: [Signature] 08/22/95
 DATE DISPOSED & REASON: _____ PURCHASING COPY: _____
 FORM: PROP-5.WK3 (5/93) PK

Nueces County Movable Property Record 49000

Item: Truck, 1995 Ford F-250 ASSET ID: _____
 DESCRIPTION: white 4x4 4sp transmission diesel
 PRIMARY CLASS: 7 SECONDARY CLASS: _____ MAINT ID: _____
 MANUFACTURER ID: Ford MODEL: F-250
 SERIAL NO: _____ VIN NO: 1FTHX26F6SKA48972
 VENDOR: U S Marshal
 DEPT NO: 3700 DEPT NAME: Sheriff
 PO #: 163980 FUND SOURCE: 99-3700
 ACQUIRED COST: 2,877.45 ACQUIRED DATE: 8/13/99
 PROCESSED & DATE BY: [Signature] 8/21/99 AUDITED & DATE BY: [Signature] 8/18/99
 KEYPUNCHED & DATE BY: [Signature] 8/18/99 PURCHASING COPY: Yes
 FORM : NCF 20 09/09/98 DS

Regular Agenda

Item #: 4.F.3.

Date: 04/07/2010

Purchase for roof repairs to maintenance hangars for Public Works with AMSR Inc.

Submitted By: Elsa Saenz, Purchasing Department

Department: Purchasing Department



Information

RECOMMENDATION

Authorize purchase of roof repairs for airport maintenance hangars with AMSR Inc.

BACKGROUND

DISCUSSION

Purchase is in the amount of \$44,092.00. Funding will be provided by the Ramp Grant.

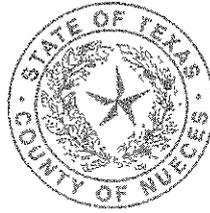
Attachments

Link: [Maintenance Hangers repair quotes](#)

County of Nueces

Department of Public Works

County Roads and Bridges
Engineering Services
Facilities Management
Environmental Services
Nueces County Airport
9*1*1 Addressing Program



Glen R. Sullivan, P.E.

Director of Public Works
Nueces County Engineer

DATE: March 29, 2010

TO: Elsa Saenz, Purchasing Agent
Nueces County Purchasing Department

FROM: Glen R. Sullivan, P.E., Director
Nueces County Department of Public Works 

SUBJECT: Agenda Item for Commissioners Court Approval

In accordance with the Commissioner's Court Purchasing Policy, Nueces County Department of Public Works is hereby submitting the required proposals for roof repairs to the maintenance hangars at the Nueces County Airport. The funding source for these repairs will be provided from the ramp grant. Please assist in placing this request on the next commissioner's court for approval. See attached proposals for your review. If you have further questions contact Annette Mouttet at 361-888-0490.

FUNDING	DESCRIPTION	VENDOR	COST
2700-5261	Roof Repairs Maintenance Hangars	AMSR, Inc.	\$44,092.00

Attachments

AMSR, Inc.
 4818 Gemini St.
 Corpus Christi, TX 78405
 Office (361)883-0884
 Fax (361)883-0885
 www.amservicesco.com

Estimate

Date	Estimate #
3/19/2010	3320

Name / Address
Nueces County Department of Public Wks. Annette Mouttet 901 Leopard St. Corpus Christi, Texas 78401

Coding 2700-5261 / 2700-5261
 Contact MARTO
 End Use: _____
 Insurance Certificate Required: _____
 Notes FAK to Vendor

Project

Description	Total
<p>AM Services propose to install new metal roof at Hangers M1, M3 at Robstown Airport.</p> <ol style="list-style-type: none"> Tear off existing metal panel and haul away debris at Hanger M1 approximate 1840sq.ft. area replace and M3 approximate 5280sq.ft. area of new roof panels. Remove rotted 2x4 and install new 2x4 treated lumber to properly fasten new metal panel at M1 & M3 Hanger. Install new corrugated steel metal panel, ridge and rake trim at M1 & M3 Hanger. AMS shall install any transition flashing as needed. Warranty Labor Workmanship - 2 yr. EXCLUDED: Any and all engineer-WPI-8 Certificate due to the Structural of Bldg. 	29,451.00
<p>Repair: M-2 & M-4 Hangers</p> <ol style="list-style-type: none"> M-2 Hanger - consist of repair leak using A-200 flashing grade Mule Hide Elastomeric Roof Coating System (No Warranty On Repair Roof) M-4 Hanger - Consist of Repair two track using 20ft. steel angle. <p>Roof Repairs</p>	4,575.00
Member BBB/AGC/BUILDERS Association	Total

Any alterations or deviation from above specifications involving extra costs, will be executed only upon approval of the owner or owners' representative, and will become an extra charge over and above the estimated price. All agreements are contingent upon strikes, accidents, or delays beyond our control.

Note: This proposal may be withdrawn by AMSR Inc. if not accepted in 30 days.

This above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above. If payments is not made on time, A M S R Inc. is entitled to statutory liens and interests available by law.

Accepted by: _____

Accepted date: _____

AMSR, Inc.
 4818 Gemini St.
 Corpus Christi, TX 78405
 Office (361)883-0884
 Fax (361)883-0885
 www.amservicesco.com

Estimate

Date	Estimate #
3/19/2010	3320

Name / Address
Nueces County Department of Public Wks. Annette Mouttet 901 Leopard St. Corpus Christi, Texas 78401

Project

Description	Total
Painting: Of M-Hangers Bldg. 1. AMS shall pressure wash exterior walls at M-hangers. 2. AMS shall primer exterior walls as needed and install color of paint picked at later date by Nueces County Public Work Dept. Painting	8,316.00
Replacement of exterior metal panel cost 10 sheet. Note: Should it exceed the quoted amount additional cost per sheet labor and materials. \$175.00 each panel.	1,750.00
Member BBB/AGC/BUILDERS Association	Total ^{\$1} 44,092

Any alterations or deviation from above specifications involving extra costs, will be executed only upon approval of the owner or owners' representative, and will become an extra charge over and above the estimated price. All agreements are contingent upon strikes, accidents, or delays beyond our control.

Note: This proposal may be withdrawn by AMSR Inc. if not accepted in 30 days.

This above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above. If payments is not made on time, A M S R Inc. is entitled to statutory liens and interests available by law.

Accepted by: _____

Accepted date: _____

Elsa Saenz

From: Annette Mouttet
Sent: Tuesday, March 30, 2010 4:09 PM
To: Elsa Saenz
Subject: FW: M-Hangar Breakdown

This is the third quote.

Annette L. Mouttet

From: Israel Garcia [mailto:isgarciaen97@yahoo.com]
Sent: Tuesday, March 23, 2010 3:24 PM
To: Annette Mouttet
Subject: M-Hangar Breakdown

Mrs. Mouttet,

Here is the scope of work broken down for you regarding the M-Hangar project. After inspection, it will require a little more than just replacing panels, and will need some wood replacement. Please accept our proposal to execute these repairs as follows:

- 1) Remove exiting roofing materials and replace with 26 Ga. corrugated gavanized steel panels on all Hangar Roof areas M-1 through M-4 (M-5 hangar recently done).
- 2) Remove exiting siding materials and replace with 26 Ga. corrugated gavanized steel panels on all Hangar perimeter wall AND door areas M-1 through M5.
- 3) Hauling and disposal fees for all demo is included.
- 4) Accessories to be replaced include: Ridge Capping, End Caps, Flashing, Metal Drip Edge and Metal covers above Door Areas.
- 5) Replace **ANY** rotten wood purlins on interior of structure as necessary for hanging materials, and provide **proper metal strapping**.
- 6) Daily Job-site Cleanup included, and power to be supplied by client throughout duration of job.

Total Price: \$56,400.00

Thanks again for the opportunity to do business!!

Israel Garcia
MCC

Regular Agenda

Item #: 4.G.1.

Date: 04/07/2010

Budget Change Order

Submitted For: Margaret Hayes

Submitted By: Anna Velazquez, County Auditor

Department: County Auditor



Information

RECOMMENDATION

Budget Change Order No. 13 for Fiscal Year 09/10.

BACKGROUND

DISCUSSION



Attachments

Link: [Budget Change Order #13 Summary](#)

Link: [Budget Change Order #13 Backup](#)



TO: Honorable Judge Loyd Neal and Honorable County Commissioners

FROM: Margaret Hayes, CPA
 Nueces County Auditor



DATE: April 7, 2010

RE: **Budget Change Order #13**

	Increase To	Decrease From	Net Increase (Decrease)
<u>General Fund</u>			
<u>1160 County Clerk</u>			
5210 - Office Expense & Supplies		2,000	
5510 - Other Expenses	2,000		
	2,000	2,000	0
<u>1180 County Clerk Collections</u>			
5300 - Professional Services		500	
5220 - Food & Kitchen Expenses	500		
	500	500	0
<u>1190 County Clerk Elections</u>			
5210 - Office Expense & Supplies		500	
5220 - Food & Kitchen Expenses	500		
	500	500	0
<u>3330 105th District Court</u>			
5540 - Travel Expenses		500	
5210 Office Expense & Supplies	500		
	500	500	0
<u>3340 117th District Court</u>			
5540 - Travel Expenses		340	
5300 Professional Services Expense	340		
	340	340	0
<u>3621 Justice of the Peace 2-1</u>			
5540 - Travel Expenses		105	
5240 - M&R Equip & Vehicle	105		
	105	105	0
<u>Total General Fund</u>	3,945	3,945	0

	Increase To	Decrease From	Net Increase (Decrease)
	<u> </u>	<u> </u>	<u> </u>
 <u>Airport Fund</u>			
<u>0160 Airport Fund Administration</u>			
5260 - M&R Buildings & Grounds		2,900	
5300 Professional Services Expense	2,900		
	<u>2,900</u>	<u>2,900</u>	<u>0</u>
<u>Total Airport Fund</u>	<u><u>2,900</u></u>	<u><u>2,900</u></u>	<u><u>0</u></u>



Nueces County, Texas Budget Transfer Form

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 1160 Department Name: County Clerk - Filing
 (Please prepare a separate request for each department)

Key Code	Account Name	<u>Increase</u>	<u>Decrease</u>
<u>5210</u>	<u>Office Exp & Supp</u>		<u>2,000.00</u>
<u>5510</u>	<u>Other Expenses</u>	<u>2,000.00</u>	
TOTALS		<u>\$2,000.00</u>	<u>\$2,000.00</u>

This budget transfer is necessary to:

Request is to cover line item shortness and future expenditure.

Contact Person: Diana T. Barrera, County Clerk

Telephone No: (361) 888-0580

Diana T. Barrera
 Signature of Official/Dept. Head

_____ Date

Recommended by:

Julene Gilbert
 County Auditors Office

3/29/10
 Date

Budget Change Order 13

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
 Revised & Approved by the Commissioner's Court on _____
 Disapproved by the Commissioner's Court on _____

 County Auditors Office Date

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 1160 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
1160	County Clerk	Diana Barrera	09	04	9

Key	Description	Budget	Actual	Encumbrance	Balance
5101	Salary-Official	71,985.00	32,992.96	0.00	38,992
5123	Salaries-Regular	314,646.00	135,341.63	0.00	179,304
5125	Salary-Overtime	3,000.00	135.28	0.00	2,865
5126	Salary-Temp Emps	19,000.00	7,190.37	0.00	11,810
5131	Salary-Long Pay	3,234.00	1,368.40	0.00	1,866
5150	Employee Benefit	0.00	0.00	0.00	0
5151	Retirement	37,796.00	15,511.64	0.00	22,284
5152	FICA	26,105.00	11,157.73	0.00	14,947
5153	Medicare	6,105.00	2,609.30	0.00	3,496
5154	Unemployment Tax	952.00	477.46	0.00	475
5155	Group Health Ins	46,590.00	24,126.91	0.00	22,463
5156	Workers Compensa	508.00	1,102.66	0.00	-595 OVR
5157	Life Insurance	411.00	167.03	0.00	244
5158	CAF - 125 Admin	165.00	49.82	0.00	115
5181	Car Allowance	9,189.00	3,887.51	0.00	5,301
5210	Office Exp & Sup	16,070.00	0.00	0.00	16,070
5211	Office Exp & Sup	0.00	170.21	510.00	-680 OVR
5212	Central Supply	0.00	2,845.89	0.00	-2,846 OVR
5213	PC Software Prog	0.00	0.00	0.00	0
5215	Post Equip Rentl	0.00	137.20	0.00	-137 OVR
5216	Gulf Coast Mail	0.00	409.47	1,708.13	-2,118 OVR
5217	Postage & FedEx	22,356.00	10,602.96	9,426.96	2,326
5218	Books, Magzs,Sub	0.00	218.00	0.00	-218 OVR
5221	Food & Edibles	0.00	0.00	0.00	0
5230	Telephone & Util	1,656.00	0.00	0.00	1,656
5231	Tel Utility Exp	0.00	52.63	0.00	-53 OVR
5232	Cellular Phones	0.00	540.87	0.00	-541 OVR
5235	Pagers&Other Tel	0.00	76.04	0.00	-76 OVR
5240	M&R-Veh & Equip	500.00	0.00	0.00	500
5251	Off Equip M&R	0.00	46.73	0.00	-47 OVR
5254	Small Equip M&R	0.00	32.38	0.00	-32 OVR
5300	Professnal Srvcs	6,200.00	0.00	0.00	6,200
5302	Ed Registra Fees	0.00	765.00	0.00	-765 OVR
5317	Training Expense	0.00	0.00	0.00	0
5410	Other Srvcs&Chgs	700.00	0.00	0.00	700
5441	Ins Exp-Self Ins	3,992.00	0.00	0.00	3,992
5447	Memberships&Dues	0.00	235.00	0.00	-235 OVR
5510	Other Expenses	11,013.00	0.00	0.00	11,013
5517	Copiers/Print Sh	0.00	5,922.38	5,711.26	-11,634 OVR
5540	Travel Expenses	2,500.00	0.00	0.00	2,500
5542	Trvl, Food, Lodge	0.00	2,211.21	0.00	-2,211 OVR

** Total Expense Accounts **

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 1160 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
1160	County Clerk	Diana Barrera	09	04	9

Budg Cat	Description	Budget	Actual	Encumbrance	Balance
510	Salary - Ofcls	71,985.00	32,992.96	0.00	38,992
511	Salaries - Reg	314,646.00	135,341.63	0.00	179,304
512	Salaries - OT	3,000.00	135.28	0.00	2,865
513	Salaries - Temp	19,000.00	7,190.37	0.00	11,810
514A	Salaries - Long	3,234.00	1,368.40	0.00	1,866
515	Employee Benefit	118,632.00	55,202.55	0.00	63,429
518	Other Personnel	9,189.00	3,887.51	0.00	5,301
521	Office Exp & Sup	16,070.00	3,780.77	2,218.13	10,071
521A	Postage & FedEx	22,356.00	10,602.96	9,426.96	2,326
522	Food & Ktchn Exp	0.00	0.00	0.00	0
523	Telephone & Util	1,656.00	669.54	0.00	986
524	M&R -Equip & Veh	500.00	79.11	0.00	421
530	Professnal Srvcs	6,200.00	765.00	0.00	5,435
541	Othr Serv & Chrg	4,692.00	235.00	0.00	4,457
551	Other Expense	11,013.00	5,922.38	5,711.26	-621 OVR
554	Travel	2,500.00	2,211.21	0.00	289

** Total Expense Accounts **
 604,673.00 260,384.67 17,356.35 326,932 **



Nueces County, Texas Budget Transfer Form

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 1180 Department Name: County Clerk - Collections
 (Please prepare a separate request for each department)

Key Code	Account Name	<u>Increase</u>	<u>Decrease</u>
5330	Professional Svcs		500.00
5220	Food & Kitchen Exp	500.00	
TOTALS		<u>500.00</u>	<u>500.00</u>

This budget transfer is necessary to:

Request is to cover line item shortness and future expenditure.

Contact Person: Diana T. Barrera, County Clerk

Telephone No: (361) 888-0580

Diana T. Barrera
 Signature of Official/Dept. Head

_____ Date

Recommended by:

Saul...
 County Auditors Office

3/29/10
 Date

Budget Change Order 13

Notificaton of Commissioners Court Action:

Approved by the Commissioner's Court on _____
 Revised & Approved by the Commissioner's Court on _____
 Disapproved by the Commissioner's Court on _____

_____ Date

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 1180 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
1180	Co Clerk Collections	Diana Barrera	09	04	9

Key	Description	Budget	Actual	Encumbrance	Balance
5123	Salaries-Regular	116,876.00	46,304.25	0.00	70,572
5125	Salary-Overtime	500.00	35.07	0.00	465
5126	Salary-Temp Emps	29,000.00	8,254.53	0.00	20,745
5150	Employee Benefit	0.00	0.00	0.00	0
5151	Retirement	10,907.00	4,059.42	0.00	6,848
5152	FICA	9,075.00	3,219.11	0.00	5,856
5153	Medicare	2,122.00	752.85	0.00	1,369
5154	Unemployment Tax	410.00	173.89	0.00	236
5155	Group Health Ins	24,093.00	8,443.11	0.00	15,650
5156	Workers Compensa	146.00	341.48	0.00	-195 OVR
5157	Life Insurance	158.00	53.55	0.00	104
5158	CAF - 125 Admin	64.00	21.20	0.00	43
5210	Office Exp & Sup	3,990.00	0.00	0.00	3,990
5211	Office Exp & Sup	0.00	62.28	0.00	-62 OVR
5212	Central Supply	0.00	1,915.92	0.00	-1,916 OVR
5213	PC Software Prog	0.00	0.00	0.00	0
5215	Post Equip Rentl	0.00	72.26	0.00	-72 OVR
5216	Gulf Coast Mail	0.00	330.37	785.57	-1,116 OVR
5217	Postage & FedEx	8,699.00	5,584.00	4,912.00	-1,797 OVR
5218	Books, Magzs,Sub	0.00	63.00	0.00	-63 OVR
5230	Telephone & Util	150.00	0.00	0.00	150
5235	Pagers&Other Tel	0.00	0.00	0.00	0
5240	M&R-Veh & Equip	1,500.00	0.00	0.00	1,500
5241	Gasoline	1,000.00	0.00	0.00	1,000
5249	Car Repairs	0.00	1,434.89	0.00	-1,435 OVR
5251	Off Equip M&R	0.00	24.61	0.00	-25 OVR
5254	Small Equip M&R	0.00	17.05	0.00	-17 OVR
5300	Professnal Srvc	21,420.00	0.00	0.00	21,420
5302	Ed Registra Fees	0.00	140.00	0.00	-140 OVR
5311	Software Srvc	0.00	11,825.38	2,954.62	-14,780 OVR
5410	Other Srvc&Chgs	-160.00	0.00	0.00	-160
5441	Ins Exp-Self Ins	579.00	0.00	0.00	579
5447	Memberships&Dues	0.00	50.00	0.00	-50 OVR
5463	Wearing Apparel	0.00	202.40	0.00	-202 OVR
5510	Other Expenses	1,766.00	0.00	0.00	1,766
5517	Copiers/Print Sh	0.00	895.79	790.21	-1,686 OVR
5540	Travel Expenses	1,000.00	0.00	0.00	1,000
5541	Mileage - Local	0.00	0.00	0.00	0
5542	Trvl,Food,Lodge	0.00	636.27	0.00	-636 OVR

** Total Expense Accounts **
 233,295.00 94,912.68 9,442.40 128,940 **

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 1180 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
1180	Co Clerk Collections	Diana Barrera	09	04	9

Budg Cat	Description	Budget	Actual	Encumbrance	Balance
511	Salaries - Reg	116,876.00	46,304.25	0.00	70,572
512	Salaries - OT	500.00	35.07	0.00	465
513	Salaries - Temp	29,000.00	8,254.53	0.00	20,745
515	Employee Benefit	46,975.00	17,064.61	0.00	29,910
521	Office Exp & Sup	3,990.00	2,443.83	785.57	761
521A	Postage & FedEx	8,699.00	5,584.00	4,912.00	-1,797 OVR
523	Telephone & Util	150.00	0.00	0.00	150
524	M&R -Equip & Veh	1,500.00	1,476.55	0.00	23
525	Gasoline/Fuel	1,000.00	0.00	0.00	1,000
530	Professnal Srvcs	21,420.00	11,965.38	2,954.62	6,500
541	Othr Serv & Chrg	419.00	252.40	0.00	167
551	Other Expense	1,766.00	895.79	790.21	80
554	Travel	1,000.00	636.27	0.00	364
** Total Expense Accounts **		233,295.00	94,912.68	9,442.40	128,940 **



Nueces County, Texas Budget Transfer Form

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 1190 Department Name: County Clerk - Elections
(Please prepare a separate request for each department)

Key Code	Account Name	<u>Increase</u>	<u>Decrease</u>
5210	Office Exp & Supp		500.00
5220	Food & Kitchen Exp	500.00	
TOTALS		\$500.00	\$500.00

This budget transfer is necessary to:

Request is to cover line item shortness and future expenditure.

Contact Person: Diana T. Barrera, County Clerk

Telephone No: (361) 888-0580

Diana T. Barrera
Signature of Official/Dept. Head

Date

Recommended by:

[Signature]
County Auditors Office

3/29/10
Date

Budget Change Order B

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office Date

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 1190 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
1190	County Clerk Elections	Diana Barrera	09	04	9

Key	Description	Budget	Actual	Encumbrance	Balance
5123	Salaries-Regular	86,729.00	37,367.06	0.00	49,362
5125	Salary-Overtime	43,500.00	0.00	0.00	43,500
5126	Salary-Temp Emps	65,000.00	0.00	0.00	65,000
5150	Employee Benefit	0.00	0.00	0.00	0
5151	Retirement	16,624.00	3,316.21	0.00	13,308
5152	FICA	15,153.00	2,275.52	0.00	12,877
5153	Medicare	3,544.00	532.11	0.00	3,012
5154	Unemployment Tax	683.00	119.22	0.00	564
5155	Group Health Ins	13,830.00	7,490.73	0.00	6,339
5156	Workers Compensa	338.00	232.80	0.00	105
5157	Life Insurance	95.00	38.25	0.00	57
5158	CAF - 125 Admin	40.00	10.60	0.00	29
5180	Other Personnel	3,000.00	0.00	0.00	3,000
5181	Car Allowance	504.00	213.18	0.00	291
5210	Office Exp & Sup	35,125.00	0.00	0.00	35,125
5211	Office Exp & Sup	0.00	3,281.19	0.00	-3,281 OVR
5212	Central Supply	0.00	611.50	0.00	-612 OVR
5213	PC Software Prog	0.00	0.00	0.00	0
5215	Post Equip Rentl	0.00	2.36	0.00	-2 OVR
5216	Gulf Coast Mail	0.00	0.00	22.57	-23 OVR
5217	Postage & FedEx	2,306.00	362.80	280.80	1,662
5218	Books, Magzs,Sub	0.00	0.00	0.00	0
5221	Food & Edibles	0.00	61.83	0.00	-62 OVR
5230	Telephone & Util	10,650.00	0.00	0.00	10,650
5231	Tel Utility Exp	0.00	184.47	0.00	-184 OVR
5232	Cellular Phones	0.00	1,049.95	0.00	-1,050 OVR
5235	Pagers&Other Tel	0.00	138.19	0.00	-138 OVR
5240	M&R-Veh & Equip	7,500.00	0.00	0.00	7,500
5241	Gasoline	7,000.00	2,365.76	0.00	4,634
5249	Car Repairs	0.00	201.95	0.00	-202 OVR
5251	Off Equip M&R	0.00	851.72	0.00	-852 OVR
5254	Small Equip M&R	0.00	0.56	0.00	-1 OVR
5255	Tools & Supplies	0.00	24.45	0.00	-24 OVR
5256	PC Maint& Repair	0.00	0.00	0.00	0
5260	M&R-Bldg & Grnds	300.00	0.00	0.00	300
5261	Bldgs-M&R	0.00	0.00	0.00	0
5268	Parts & Supplies	0.00	34.26	0.00	-34 OVR
5300	Professional Svcs	158,100.00	0.00	0.00	158,100
5302	Ed Registra Fees	0.00	300.00	0.00	-300 OVR
5305	Adm&Consult Fees	0.00	0.00	0.00	0
5311	Software Svcs	0.00	0.00	0.00	0
5330	Special Personne	50,000.00	0.00	0.00	50,000
5334	Elect Serv Costs	0.00	0.00	0.00	0

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 1190 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
1190	County Clerk Elections	Diana Barrera	09	04	9

Budg Cat	Description	Budget	Actual	Encumbrance	Balance
511	Salaries - Reg	86,729.00	37,367.06	0.00	49,362
512	Salaries - OT	43,500.00	0.00	0.00	43,500
513	Salaries - Temp	65,000.00	0.00	0.00	65,000
515	Employee Benefit	50,307.00	14,015.44	0.00	36,292
518	Other Personnel	3,504.00	213.18	0.00	3,291
521	Office Exp & Sup	35,125.00	3,895.05	22.57	31,207
521A	Postage & FedEx	2,306.00	362.80	280.80	1,662
522	Food & Ktchn Exp	0.00	61.83	0.00	-62 OVR
523	Telephone & Util	10,650.00	1,372.61	0.00	9,277
524	M&R -Equip & Veh	7,500.00	1,078.68	0.00	6,421
525	Gasoline/Fuel	7,000.00	2,365.76	0.00	4,634
526	M&R -Bldg & Grnd	300.00	34.26	0.00	266
530	Professnal Srvcs	158,100.00	300.00	0.00	157,800
533	Spec Prsnl Serv	50,000.00	0.00	0.00	50,000
541	Othr Serv & Chrg	28,124.00	144,151.85	0.00	-116,028 OVR
554	Travel	9,500.00	1,890.80	0.00	7,609
561	Capital Outlay	20,000.00	6,401.00	0.00	13,599
** Total Expense Accounts **					
		577,645.00	213,510.32	303.37	363,831 **

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 3330 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
3330	105th District Court	J. Manuel Banales	09	04	9

Key	Description	Budget	Actual	Encumbrance	Balance
5123	Salaries-Regular	96,445.00	41,070.42	0.00	55,375
5125	Salary-Overtime	1,500.00	191.07	0.00	1,309
5129	Salary-Holiday	0.00	44.94	0.00	-45 OVR
5131	Salary-Long Pay	2,545.00	1,001.44	0.00	1,544
5132	Supplemental Pay	15,000.00	6,875.00	0.00	8,125
5150	Employee Benefit	0.00	0.00	0.00	0
5151	Retirement	10,488.00	5,664.90	0.00	4,823
5152	FICA	7,160.00	3,897.98	0.00	3,262
5153	Medicare	1,675.00	911.51	0.00	763
5154	Unemployment Tax	323.00	133.93	0.00	189
5155	Group Health Ins	7,719.00	3,678.22	0.00	4,041
5156	Workers Compensa	186.00	389.55	0.00	-204 OVR
5157	Life Insurance	127.00	52.28	0.00	75
5158	CAF - 125 Admin	51.00	21.73	0.00	29
5188	Inter-Governmnt	39,675.00	0.00	0.00	39,675
5210	Office Exp & Sup	2,500.00	0.00	0.00	2,500
5211	Office Exp & Sup	0.00	242.85	0.00	-243 OVR
5212	Central Supply	0.00	790.40	0.00	-790 OVR
5218	Books, Magzs,Sub	0.00	1,373.00	346.50	-1,720 OVR
5240	M&R-Veh & Equip	500.00	0.00	0.00	500
5251	Off Equip M&R	0.00	0.00	100.00	-100 OVR
5258	Radio&Camera M&R	0.00	36.45	16.44	-53 OVR
5300	Professnal Srvcs	300.00	0.00	0.00	300
5316	Westlaw Srvcs	1,380.00	575.00	805.00	0 EQL
5340	Visiting Judges	3,125.00	1,262.40	0.00	1,863
5341	Atty Fees - AG	12,360.00	3,150.00	0.00	9,210
5342	Appointed Attnys	131,140.00	65,609.67	0.00	65,530
5343	Trnscrip&Interp	20,000.00	7,601.00	0.00	12,399
5348	Defense Csts-Oth	23,000.00	3,466.31	0.00	19,534
5410	Other Srvcs&Chgs	550.00	0.00	0.00	550
5441	Ins Exp-Self Ins	1,600.00	0.00	0.00	1,600
5463	Wearing Apparel	0.00	0.00	0.00	0
5510	Other Expenses	2,614.00	0.00	0.00	2,614
5517	Copiers/Print Sh	0.00	1,288.55	1,183.09	-2,472 OVR
5540	Travel Expenses	8,000.00	0.00	0.00	8,000
5541	Mileage - Local	0.00	2,502.53	0.00	-2,503 OVR

** Total Expense Accounts **
 389,963.00 151,831.13 2,451.03 235,681 **



Nueces County, Texas Budget Transfer Form

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 3340 Department Name: 117th District Court
 (Please prepare a separate request for each department)

Key Code	Account Name	<u>Increase</u>	<u>Decrease</u>
<u>5540</u>	<u>Travel Expenses</u>		<u>340</u>
<u>5300</u>	<u>Professional Services Expense</u>	<u>340</u>	
TOTALS		<u>340</u>	<u>340</u>

This budget transfer is necessary to:
reallocate travel budget for seminar registration

Contact Person: Lilia Gutierrez Telephone No: X-0436

[Signature] March 29, 2010
 Signature of Official/Dept. Head Date

Recommended by:
[Signature] 3/29/10 Budget Change Order 13
 County Auditors Office Date

Notificaton of Commissioners Court Action:

Approved by the Commissioner's Court on _____
 Revised & Approved by the Commissioner's Court on _____
 Disapproved by the Commissioner's Court on _____

 County Auditors Office Date

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 3340 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
3340	117th District Court	Sandra Watts	09	04	9

Budg Cat	Description	Budget	Actual	Encumbrance	Balance
511	Salaries - Reg	162,652.00	69,611.63	0.00	93,040
512	Salaries - OT	1,500.00	0.00	0.00	1,500
514A	Salaries - Long	3,654.00	1,317.70	0.00	2,336
514B	Supplemental Pay	15,000.00	6,875.00	0.00	8,125
515	Employee Benefit	54,128.00	23,563.34	0.00	30,565
521	Office Exp & Sup	2,500.00	911.89	219.00	1,369
524	M&R -Equip & Veh	500.00	86.40	16.44	397
530	Professnal Srvcs	1,680.00	895.00	805.00	-20 OVR
533	Spec Prsnl Serv	333,125.00	190,680.69	4,200.35	138,244
541	Othr Serv & Chrg	2,150.00	0.00	0.00	2,150
551	Other Expense	2,669.00	1,322.97	1,217.67	128
554	Travel	1,500.00	0.00	0.00	1,500
561	Capital Outlay	0.00	0.00	0.00	0

** Total Expense Accounts **
 581,058.00 295,264.62 6,458.46 279,335

Handwritten calculations and annotations:
 → <244> = 1256
 ↓
 340
 → <200> = 1,006
 ↓
 320
 + 20 OVR

 340



Nueces County, Texas Budget Transfer Form

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 3021 Department Name: SP 2-1
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
<u>5240</u>	<u>Maint. & Repair - Equip - Veh</u>	<u>105⁰⁰</u>	
<u>5540</u>	<u>Travel</u>		<u>105⁰⁰</u>
TOTALS			

This budget transfer is necessary to:
Repair HP 4050 printer in Clerk Office

Contact Person: Elizabeth Holder Telephone No: 853-4079

Janice Stearns
Signature of Official/Dept. Head Date 3/24/10

Recommended by:
Janice Stearns 3/25/10 Budget Change Order 13
County Auditors Office Date

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office Date

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 3621 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
3621	Justice of the Peace 2-1	Janice K. Stoner	09	04	9

Key	Description	Budget	Actual	Encumbrance	Balance
5101	Salary-Official	53,766.00	24,642.75	0.00	29,123
5123	Salaries-Regular	80,747.00	34,805.29	0.00	45,942
5125	Salary-Overtime	1,000.00	0.00	0.00	1,000
5126	Salary-Temp Emps	25,500.00	8,843.46	0.00	16,657
5131	Salary-Long Pay	3,054.00	1,292.17	0.00	1,762
5150	Employee Benefit	500.00	0.00	0.00	500
5151	Retirement	12,876.00	5,334.67	0.00	7,541
5152	FICA	9,969.00	4,234.53	0.00	5,734
5153	Medicare	2,331.00	990.36	0.00	1,341
5154	Unemployment Tax	288.00	142.35	0.00	146
5155	Group Health Ins	20,834.00	9,395.49	0.00	11,439
5156	Workers Compensa	207.00	428.69	0.00	-222 OVR
5157	Life Insurance	132.00	52.28	0.00	80
5158	CAF - 125 Admin	51.00	21.73	0.00	29
5181	Car Allowance	3,900.00	1,787.50	0.00	2,113
5210	Office Exp & Sup	3,300.00	0.00	0.00	3,300
5211	Office Exp & Sup	0.00	89.40	0.00	-89 OVR
5212	Central Supply	0.00	1,244.01	0.00	-1,244 OVR
5213	PC Software Prog	0.00	0.00	0.00	0
5218	Books, Magzs,Sub	0.00	0.00	0.00	0
5230	Telephone & Util	2,174.00	0.00	0.00	2,174
5231	Tel Utility Exp	0.00	772.17	0.00	-772 OVR
5232	Cellular Phones	0.00	134.11	0.00	-134 OVR
5240	M&R-Veh & Equip	300.00	0.00	0.00	300
5260	M&R-Bldg & Grnds	400.00	0.00	0.00	400
5266	Cntrct Srvcs-Bld	0.00	162.00	162.00	-324 OVR
5300	Professnal Srvcs	500.00	0.00	0.00	500
5302	Ed Registra Fees	0.00	300.00	0.00	-300 OVR
5330	Special Personne	400.00	0.00	0.00	400
5410	Other Srvcs&Chgs	22,450.00	0.00	0.00	22,450
5422	Bld & Space Rent	0.00	8,906.25	12,468.75	-21,375 OVR
5437	Fees & Permits	0.00	0.00	50.00	-50 OVR
5447	Memberships&Dues	0.00	135.00	0.00	-135 OVR
5510	Other Expenses	2,412.00	0.00	0.00	2,412
5517	Copiers/Print Sh	0.00	1,239.77	1,134.31	-2,374 OVR
5540	Travel Expenses	2,500.00	0.00	0.00	2,500
5542	Trvl, Food, Lodge	0.00	878.05	0.00	-878 OVR

** Total Expense Accounts **
 249,591.00 105,832.03 13,815.06 129,944 **

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 3621 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
3621	Justice of the Peace 2-1	Janice K. Stoner	09	04	9

Budg Cat	Description	Budget	Actual	Encumbrance	Balance
510	Salary - Ofcls	53,766.00	24,642.75	0.00	29,123
511	Salaries - Reg	80,747.00	34,805.29	0.00	45,942
512	Salaries - OT	1,000.00	0.00	0.00	1,000
513	Salaries - Temp	25,500.00	8,843.46	0.00	16,657
514A	Salaries - Long	3,054.00	1,292.17	0.00	1,762
515	Employee Benefit	47,188.00	20,600.10	0.00	26,588
518	Other Personnel	3,900.00	1,787.50	0.00	2,113
521	Office Exp & Sup	3,300.00	1,333.41	0.00	1,967
523	Telephone & Util	2,174.00	906.28	0.00	1,268
524	M&R -Equip & Veh	300.00	0.00	0.00	300
526	M&R -Bldg & Grnd	400.00	162.00	162.00	76
530	Professnal Srvc	500.00	300.00	0.00	200
533	Spec Prsnl Serv	400.00	0.00	0.00	400
541	Othr Serv & Chrg	22,450.00	9,041.25	12,518.75	890
551	Other Expense	2,412.00	1,239.77	1,134.31	38
554	Travel	2,500.00	878.05	0.00	1,622
** Total Expense Accounts **		249,591.00	105,832.03	13,815.06	129,944 **

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 0160 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
0160	Airport Fund Administration	Glen R. Sullivan	09	04	9

Budg Cat	Description	Budget	Actual	Encumbrance	Balance
511	Salaries - Reg	27,058.00	11,664.80	0.00	15,393
512	Salaries - OT	0.00	6.51	0.00	-7 OVR
514A	Salaries - Long	1,077.00	455.73	0.00	621
514C	Inter-Dept Reimb	0.00	1,528.77	0.00	-1,529 OVR
515	Employee Benefit	5,456.00	3,311.02	0.00	2,145
521	Office Exp & Sup	1,000.00	538.05	0.00	462
521A	Postage & FedEx	0.00	2.78	0.00	-3 OVR
523	Telephone & Util	16,613.00	7,007.50	874.02	8,731
524	M&R -Equip & Veh	2,600.00	3,008.65	0.00	-409 OVR
525	Gasoline/Fuel	1,500.00	496.04	0.00	1,004
526	M&R -Bldg & Grnd	16,400.00	2,773.64	709.00	12,917
530	Professnal Srvcs	12,000.00	450.00	13,650.00	-2,100 OVR
541	Othr Serv & Chrg	5,260.00	605.00	577.00	4,078
551	Other Expense	1,416.00	1,189.32	836.18	-610 OVR
561	Capital Outlay	30,000.00	0.00	2,000.00	28,000
590	Oprtng Trsfr-Out	50,000.00	0.00	0.00	50,000
** Total Expense Accounts **		170,380.00	33,037.81	18,646.20	118,696 **

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 0160 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
0160	Airport Fund Administration	Glen R. Sullivan	09	04	9

Key	Description	Budget	Actual	Encumbrance	Balance
5123	Salaries-Regular	27,058.00	11,664.80	0.00	15,393
5129	Salary-Holiday	0.00	6.51	0.00	-7 OVR
5131	Salary-Long Pay	1,077.00	455.73	0.00	621
5140	Reimb-Sal&Supple	0.00	1,528.77	0.00	-1,529 OVR
5150	Employee Benefit	0.00	0.00	0.00	0
5151	Retirement	2,614.00	1,076.13	0.00	1,538
5152	FICA	1,744.00	793.80	0.00	950
5153	Medicare	408.00	185.67	0.00	222
5154	Unemployment Tax	79.00	41.02	0.00	38
5156	Workers Compensa	546.00	936.41	0.00	-390 OVR
5157	Life Insurance	45.00	12.76	0.00	32
5158	CAF - 125 Admin	20.00	5.30	0.00	15
5170	Reimb-Benefits	0.00	259.93	0.00	-260 OVR
5210	Office Exp & Sup	1,000.00	0.00	0.00	1,000
5211	Office Exp & Sup	0.00	20.28	0.00	-20 OVR
5212	Central Supply	0.00	517.77	0.00	-518 OVR
5217	Postage & FedEx	0.00	2.78	0.00	-3 OVR
5230	Telephone & Util	3,600.00	0.00	0.00	3,600
5231	Tel Utility Exp	0.00	1,260.64	0.00	-1,261 OVR
5233	Electricity	13,013.00	3,813.07	0.00	9,200
5234	Gas,H2O,Sewag,Gr	0.00	1,059.89	0.00	-1,060 OVR
5239	Tip & Dump Fees	0.00	873.90	874.02	-1,748 OVR
5240	M&R-Veh & Equip	2,600.00	0.00	0.00	2,600
5241	Gasoline	1,500.00	496.04	0.00	1,004
5260	M&R-Bldg & Grnds	16,400.00	0.00	0.00	16,400
5261	Bldgs-M&R	0.00	0.00	0.00	0
5265	Mechanical Systm	0.00	193.55	69.00	-263 OVR
5266	Cntrct Srvcs-Bld	0.00	1,790.00	640.00	-2,430 OVR
5268	Parts & Supplies	0.00	589.49	0.00	-589 OVR
5300	Professnal Srvcs	12,000.00	0.00	0.00	12,000
5302	Ed Registra Fees	0.00	0.00	0.00	0
5310	Engineers,Survey	0.00	0.00	12,050.00	-12,050 OVR
5320	Soil Tests & Oth	0.00	450.00	1,600.00	-2,050 OVR
5410	Other Srvcs&Chgs	1,900.00	0.00	0.00	1,900
5437	Fees & Permits	0.00	200.00	0.00	-200 OVR
5441	Ins Exp-Self Ins	3,360.00	0.00	0.00	3,360
5455	Services - Other	0.00	352.50	493.50	-846 OVR
5463	Wearing Apparel	0.00	52.50	83.50	-136 OVR
5515	Cntrct LeasePymt	1,416.00	0.00	0.00	1,416
5517	Copiers/Print Sh	0.00	941.74	836.18	-1,778 OVR
5518	Extra Copies	0.00	247.58	0.00	-248 OVR
5610	Capital Outlay	30,000.00	0.00	0.00	30,000
5641	Equip & Furn	0.00	0.00	2,000.00	-2,000 OVR

Regular Agenda

Item #: 4.G.2.

Date: 04/07/2010

Personnel Actions

Submitted By: Steve Waterman, Commissioners Court Admin

Department: Commissioners Court Admin



Information

RECOMMENDATION

Discuss and consider approval of personnel actions related to the District Attorney's staff.

BACKGROUND

DISCUSSION

Regular Agenda

Item #: 4.G.3.

Date: 04/07/2010

Reclassification of 1st Asst. Position

Submitted For: District Attorney

Submitted By: Steve Waterman, Commissioners Court Admin

Department: Commissioners Court Admin

Information

RECOMMENDATION

Discuss and consider reclassification of First Assistant District Attorney position from pay group 15M to pay group 40; and authorize unfreezing the position.

BACKGROUND

DISCUSSION

Request adjustment of position salary from Pay Group 15M (\$87,003) to Pay Group 40 (\$83,470.40); and authorize unfreeze of position.

Regular Agenda

Item #: 5.A.

Date: 04/07/2010

Claim of Francisco Lopez

Submitted By: Pam Isaacson, County Attorney
Department: County Attorney



Information

RECOMMENDATION

Discuss and consider claim of Francisco Lopez.

BACKGROUND

DISCUSSION



Attachments

Link: [Lopez claim \(c\)](#)

Confidential documents are indicated with a (c).



Regular Agenda

Item #: 5.B.

Date: 04/07/2010

Judgment release on Zapata

Submitted By: Pam Isaacson, County Attorney

Department: County Attorney



Information

RECOMMENDATION

Discuss and consider release of Judgment Lien on James Zapata (bail bond forfeiture).

BACKGROUND

DISCUSSION

Attachments

Link: Zapata release (c)

Confidential documents are indicated with a (c).
