

NUECES COUNTY PROCESS REQUEST SHEET

901 LEOPARD STREET ROOM 313 / CORPUS CHRISTI, TEXAS 78401

PHONE # 361-888-0450 / FAX # 361-888-0424

FOR EACH PARTY SERVED YOU MUST FURNISH ONE (1) COPY OF THE PLEADING.

CAUSE NUMBER: _____

CURRENT COURT: _____

DATE OF REQUEST: _____

AMOUNT PAID: _____

SERVICE WILL ONLY BE ISSUED UPON PAYMENT OF COST!

TYPE OF SERVICE/PROCESS TO BE ISSUED

NAME OF DOCUMENT/PLEADING TO BE SERVED

SERVICE BY:

ATTORNEY FOR PICK UP ATTORNEY RETURN BY MAIL CONSTABLE / SHERIFF NO SERVICE

CIVIL PROCESS SERVER:

AUTHORIZED PERSON: _____ PHONE: _____

CERTIFIED MAIL RESTRICTED DELIVERY

COURTHOUSE POSTING # OF DAYS TO BE POSTED: _____

BRIEF STATEMENT OF SUIT (USE REVERSE SIDE)

PUBLICATION

NAME OF PUBLICATION: _____

OF DAYS TO BE PUBLISHED: _____

BRIEF STATEMENT OF SUIT (USE REVERSE SIDE)

PARTY/PARTIES TO BE SERVED:

[1] NAME/AGENT _____
ADDRESS _____

[2] NAME/AGENT _____
ADDRESS _____

ATTORNEY OR PARTY REQUESTING ISSUANCE OF PROCESS;

NAME _____ ATTORNEY BAR # _____

MAILING ADDRESS _____

PHONE # _____ FAX # _____

ATTORNEY REPRESENTS: PLAINTIFF _____ DEFENDANT _____ OTHER _____